

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

December 14, 2016

The Board of Trustees of Vernon College met on Wednesday, December 14, 2016, at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas, with the following present: Dr. Todd Smith, Chairman; Mr. Norman Brints, Vice-Chairman; and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mrs. Joanie Rogers, Mrs. Anne Spears, and Mr. Irl Holt.

Others present were Dr. Dusty R. Johnston, President and Deans Garry David, Dr. Gary Don Harkey, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Greg Fowler, Division Chair of Behavioral & Social Sciences; Mrs. Shana Drury, Associate Dean of Instructional Services; Mr. Kevin Holland, Director of Campus Police; Mrs. Ivy Harris, ERP/SIS Coordinator; Ms. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant, and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. David Parkman of *Edgin, Parkman, Fleming, and Fleming, PC*; Mr. Daniel Walker from the *Vernon Daily Record*; and Samaria Terry from *KFDX Channel 3 News*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson, to approve the Consent Agenda containing the *Minutes of the November 16, 2016 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A – Dean David presented the *Financial and Investment Reports as of November 30, 2016*. Mr. Holt made the motion, seconded by Mrs. Rogers, to approve the report as presented. The motion carried unanimously.

Action Item B – Mr. Ferguson made the motion, seconded by Mrs. Spears, to approve the *2015-2016 Audit prepared by Edgin, Parkman, Fleming, and Fleming, PC* of Wichita Falls as presented by Mr. David Parkman. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Comments/Discussion – Dr. Smith reported on the Vernon College Foundation Annual Meeting held October 20, 2016 in the Joe Chat Sumner Conference Room at Century City Center. At the meeting, the current officers were reelected for 2016-2017 and Stephen Brantley was elected as a new board member to fill the vacancy of the loss of Joe Chat Sumner. Dr. Grady Stowe resigned as a Director. The Directors approved the revised Memorandum of Understanding between Vernon College and the Vernon College Foundation. The Foundation awarded four department grants for a total of \$11,469 from the funds raised through the Foundation's On-Line Auction. These funds are matched on a 1:1 basis from the Foundation's General Fund. Michelle Alexander presented the philanthropic report; Dr. Johnston presented his report; and Dean David gave the financial report.

Lincoln Clean Energy Proposal Update – Dr. Johnston stated Lincoln Clean Energy proposed the same type of agreement as the previous abatement. One hundred percent of abatement over 10 years, in lieu of taxes. The difference is that the acreage under this proposal is smaller. The estimated revenue \$2.35 million over 10 years if everything goes accordingly. This will be an agenda item in January or February.

Campus Carry Policy update – Greg Fowler, Chairperson of the Campus Carry Task Force, presented the Task Force’s recommendations that were submitted to Dr Johnston. Some of the recommendations include prohibiting guns in areas such as events where minors are present, high school and collegiate sporting events, testing centers, classrooms, and the dorms. The safety of the students, faculty and staff were also discussed. The recommendations will be on the agenda for approval in February or March in order to take effect in August.

Review of 2015-16 Institutional Effectiveness Plans Final Summary – Mrs. Harkey presented the final summaries of the 2015-16 Institutional Effectiveness Plans. This report helps ensure that the College is satisfying SACSCOC expectations.

Annual Continuing Education Enrollment Report – Mrs. Shana Drury presented the 2015-2016 Summary for Continuing Education classes funded by the state. She reviewed comparison charts by major programs, head count, contact hours, and total enrollment. She noted that evaluations are offered to students for course ratings at the end of each course. Vernon College has to meet a 90 percent satisfaction rate by Texas Higher Education Coordinating Board Standards on quality, outcomes and means. The College continues to exceed this requirement.

SACSCOC update – Mrs. Harkey reported that Dr. Johnston, Dr. Gary Don Harkey, Garry David, Jim Nordone, Criquett Lehman, Bettye Hutchins and herself participated in the SACSCOC Annual Meeting and Orientation for the Class of 2019 in Atlanta, Georgia last week. They were able to schedule the onsite visit for October 23-25, 2018. The college will host around 7 to 16 people who will be following a specific agenda.

History of Focus on Student Success – Mrs. Harkey provided a historical document showing the History of Vernon College Focus on Student Success. The document shows all that the College has accomplished since the Summer of 2009.

Student Success Data Fact – Mrs. Harkey presented the Vernon College Institutional Effectiveness Questionnaire Summary as December data fact. The questionnaire was administered via email to alumni, the Board of Trustees, county and elected officials, foundation board members, high school counselors and administration, and Vernon College employees and students. It was posted on the website and promoted through social media. There were 372 responses. The questionnaire will be administered again at the end of the summer for comparison. This is an example of a primary piece of evidence used for SACSCOC and for our 2017-18 annual action plans.

ERP/SIS Update – Mrs. Harris noted that the data for Dynamics GP is mostly converted and being tested. U4SM (student information system) is installed to our cloud servers and the company is continuing to configure the base product for the College’s needs. The implementation team is scheduling a training session at the Spring Kickoff for those who work with purchase requisitions on a regular basis.

Athletic Scholarship Awards report – Dr. Johnston stated the report shows how well the coaches have done in awarding scholarships and how much was spent.

Dr. Johnston presented the Reminder of Upcoming Events –

- College Closed for the Holidays – Friday, December 16, 2016 12:00 noon
- College Re-opens for Spring Semester – Tuesday, January 3, 2017
- Faculty Return/All Employee Professional Development – Monday, January 9, 2017
- Vernon College Foundation Quarterly Board Meeting–Vernon/Wichita Falls via Teleconference - Thursday, January 19, 2017
- Classes Begin – Tuesday, January 17, 2017
- January Board of Trustees Regular Meeting – Vernon campus – Wednesday, January 18, 2017
- TCCTA Conference – Austin, TX – February 23-25, 2017

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Pennington made the motion, seconded by Mr. Ferguson, to approve the Vernon College Personnel changes as recommended by the president and detailed on item 6 personnel information sheet. The motion carried unanimously.

A. Employment

- (1) Callee Serrano, Advancement Services Specialist – Vernon campus, effective December 5, 2016 with an annual salary of \$30,485

Mr. Ferguson made the motion, seconded by Mrs. Rogers, to go into Closed Session at 12:48 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

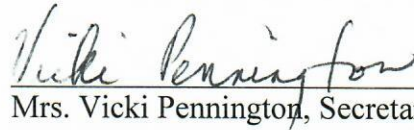
Mrs. Pennington made the motion, seconded by Mr. Brints, to reconvene in Open Session at 1:05 p.m. The motion carried unanimously.

Action Taken: None

There being no further business, Dr. Smith adjourned the meeting at 1:06 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary