Accounting/Administrative Office Technology/Agriculture/Automotive Technology

2011-2012 Course Information
*Syllabus for each course applies to all sections unless otherwise specified.

ACCOUNTING

Transfer Courses

ACCT 2401 Principles of Accounting I - Financial

ADMINISTRATIVE OFFICE TECHNOLOGY

Career and Technical Courses

ACNT 1303 Introduction to Accounting I
ITSC 1409 Integrated Software Applications I
ITSW 1401 Intro to Word Processing
POFT 1309 Administrative Office Procedures I
POFT 1325 Business Math and Machine Applications
POFT 1429 Beginning Keyboarding
POFI 1349 Spreadsheets

AGRICULTURE

Transfer Courses

AGRI 1131 The Agricultural Industry
AGRI 1419 Introductory Animal Science
AGRI 2321 Livestock Evaluation I

AUTOMOTIVE TECHNOLOGY

Career and Technical Courses

AUMT 1267 Practicum-Auto. Mechanic/Tech.
AUMT 1407 Automotive Electrical Systems
AUMT 1416 Steering and Suspension
AUMT 1419 Automotive Engine Repair
AUMT 2267 Practicum-Auto. Mechanic/Tech.
AUMT 2310 Automotive Service Consultant