Within the context of current law, the College District shall be
guided by Board-adopted written policies that are given appropriate
distribution and are accessible to staff members, parents, students,
and community residents.

Legally referenced policies contain provisions from federal and
state statutes and regulations, case law, and other legal authority
that together form the framework for local decision making and im-
plementation. These policies are binding on the College District
until the cited provisions are repealed, revised, or superseded by
legislative, regulatory, or judicial action.

HARMONY WITH LAW
No policy or regulation, or any portion thereof, shall be operative if
it is found to be in conflict with applicable law.

SEVERABILITY
If any portion of a policy or its application to any person or circum-
stance is found to be invalid, that invalidity shall not affect other pro-
visions or applications of policy that can be given effect without the
invalid provision or application. To this end the provisions of this
policy manual are declared to be severable.

POLICY
DEVELOPMENT
Policies and policy amendments may be initiated by the College
President, Board members, college personnel, students, or com-
munity citizens, but generally shall be recommended for the
Board’s consideration by the College President.

ADOPTION AND
AMENDMENT
The Board shall have the sole right to adopt policies. Policies may
be adopted or amended by a majority of the Board at any regular
or special meeting, provided that Board members have had ad-
ance written notice of the proposed change and that it has been
placed on the agenda for such meeting.

Local policies become effective upon Board adoption or at a future
date designated by the Board at the time of adoption.

OFFICIAL POLICY
MANUAL
The Board shall designate one copy of the local policy manual as
the official policy manual of the College District. The official copy
shall be kept in the College President’s office, and the College
President or designee shall be responsible for its accuracy and in-
tegrity and shall maintain a historical record of the College District’s
policy manual.

EXTENSION OF
BOARD POLICY
It is understood that both the VRJC College Catalog and the Stu-
dent Handbook are extensions of Board policy in that both of these
documents contain policy that is presented and approved by the
Board on an annual basis.

TASB LOCALIZED
UPDATES
After Board review of legally referenced policies and adoption of
local policies, the new material shall be incorporated into the official
policy manual and into other localized policy manuals maintained
by the College District. If discrepancies occur between different copies of the manual distributed throughout the College District, the version contained in the official policy manual shall be regarded as authoritative.