REGULAR BOARD MEETING

THE STATE OF TEXAS

VERNON COLLEGE

COUNTY OF WILBARGER

On this the 23rd day of May, 2007, at 11:30 a.m., the following members were present for the Regular Meeting of the Vernon College Board of Trustees held in the Board Room of the Osborne Administration Building, 4400 College Drive, in the City of Vernon, Texas:

Mr. Bob Ferguson, Chairman
Mr. Gene Heatly, Vice Chairman
Mr. Curtis A. Graf
Mrs. Sylvia G. Mahoney
Mr. James Streit

Absent: Mr. Norman Brints, Secretary
Mr. Brad Bolton

Others attending: Dr. Steve Thomas, President; Mr. Gene Gooch, Dean of Administrative Services; Mr. John Hardin, III, Dean of Student Services; Dr. Brenda Kays, Dean of Instructional Services; Mr. Bob Bolton, Associate Dean of Administrative Services; Dr. Dawn Ferrell, Institutional Research & Planning; Ms. Michelle A. Alexander, Director of Institutional Advancement; Mrs. Lois Willis, Director of Human Resources; Instructors Mr. Chad Mueller, Ms. Dina Neal; Mr. Jonathan Dunn, PASS Center Coordinator/Site Manager-Sheppard Learning Center; Mrs. Christie Lehman, Marketing Specialist; Mr. Mike Chacanaca of The Vernon Daily Record; Mrs. Caryn Borchardt, Secretary to the President; and Mrs. Missie Matthews, Administrative Assistant to the President.

SPECIAL NOTE: Prior to the meeting, Chairman Ferguson asked that there be a moment of silence for Mr. Ryan Collins, 20, who was recently killed in the war. Chairman Ferguson reminded the Board and Vernon College staff members that Ryan’s Mother, Mrs. Danita Logsdon, is a former employee of Vernon College.

1. Call the Meeting to Order. – Chairman Ferguson called the meeting to order at approximately 11:35 a.m. He asked that the minutes reflect the absence of Mr. Brints and Mr. Bolton. Other members were present.

2. Consider Approval of the Minutes of the April 25, 2007 Regular Meeting.

ACTION: Since no corrections or revisions were noted, Chairman Ferguson announced that the Minutes stood approved as read.


ACTION: Following a brief review of the reports, Mr. Heatly made the motion, seconded by Mr. Streit, to approve the reports as presented. The motion carried unanimously.


Dr. Kays reviewed the Articulation Agreement, stating that this is basically the same document that is approved annually.

ACTION: Mr. Graf made the motion, seconded by Mrs. Mahoney, to approve the Articulation Agreement as presented. The motion carried unanimously.

5. Discussion of State and Internal Planning and Accountability Measures:

Dr. Dawn Ferrell, made the presentation on the following, along with President Thomas.

A. CLOSING THE GAPS – (1) each college must submit this plan to the Coordinating Board; (2) this shows the College’s targets for participation and success through 2020 (as of December 2006) – first-time, full-time students who are tracked to see if they continue on to college; (3) while it might look low, VC is actually close to meeting the targets; (4) VC did not meet all of its goals; (5) Goal 1 involves headcount enrollment as well as a breakdown by ethnicity; (6) a partial reason for this was the demographic information which ended up not being the same as predicted at the State Demographer’s Office; (7) Goal 2 involves trying to track the success of students who complete certificates and/or degrees; (8) this is misleading because many VC students only want to complete a ‘refresher course’ in a particular area and have no intention of completing a certificate/degree; (9) there is still a problem with the projected figures for the Hispanic population; (10) the State wants information on ‘engineering’ programs...
and ‘Computer Science’ degrees and certificates are now counted as ‘engineering programs; (11) the College was over the projected target in Allied Health Degrees & Certificates; (12) the College works closely with the Coordinating Board to produce the data.

B. **STATE ACCOUNTABILITY MEASURES** - (1) since community college students are often part-time (they work part-time as well), the C.B. allows students more time to graduate – as an example, rather than the typical 1 ½ years to complete a certificate, they allow at least 3 years; (2) under this plan, the College must place at least 90% of the students who complete degrees/certificates; (3) the College must also track students who have to take development classes to see their progress status; (4) the College must prove its efficiency and effectiveness.

C. **SUMMARY OF EVALUATION FOR THE 2005-2006 ANNUAL PLAN** – (1) the four major areas evaluated are Instructional Services, Administrative Services, Division of Admissions, Records & Financial Aid, and Student Services; (2) evaluation of ‘Goals & Objectives for 2005-06 is included in this document. (No action was necessary on this item.)

The Board thanked Dr. Ferrell for the insightful and thorough presentation.

6. **Personnel**

A. **Resignations**: The following resignations were presented: (1) Brandon Kitch, Assistant Baseball/Residence Hall Director, effective May 12, 2007; (2) Monte Duwe, Police Officer/CCC effective April 19, 2007; (3) Stephanie Yoder, Program Coordinator & Instructor, Associate of Arts in Teaching Program, effective May 12, 2007.

**ACTION:** Mr. Streit made the motion, seconded by Mr. Graf, to accept the resignations as submitted. The motion carried unanimously.

B. **Division Chairs** - The administration recommended the following for Division Chairs for 2007-08: Dr. Gary Don Harkey – Division of Mathematics & Science; Mr. Joe Johnston – Division of Communications; Mr. Mark Holcomb, - Division of Information & Industrial Technology; and Mr. Greg Fowler, Division of Behavioral & Social Sciences.

**ACTION:** Mrs. Mahoney made the motion seconded by Mr. Graf, to approve the Division Chairs as recommended. The motion carried unanimously.

7. **Closed Session to Discuss Real Estate & Personnel Items.** (Deferred until the end of the meeting.)

8. **Public Comment** – No one was present to comment so the meeting continued.

9. **President’s Report.**

A. **Report on legislative activities & status of the 2007-2008 budget.** – Dr. Thomas reported that, while he was planning to recommend a budget to the Board at the June 27 meeting, it was uncertain if the appropriation bill would be passed without the Legislature going into special session. A Board Retreat has been scheduled for July and Dr. Thomas suggested that the Board might need to have a regular meeting instead to discuss the budget.

**CONSSENSUS:** It was the consensus of the Board to schedule a meeting on Wednesday, July 25, that would either be a regular meeting at 11:30, or a retreat which would begin at 8:00 in the morning, depending on the Legislature.

B. **Report on status of CCC renovation.** – Dr. Thomas said he had seen the facility and it is coming along on schedule or possibly a little ahead. He said that architect Rick Sims is very pleased with the progress. Since the next meeting will be held at CCC, the Board will have the opportunity to tour the renovated area.

C. **Discuss Board Retreat to be held in July, 2007.** – (Item already covered in Item ‘A’)

D. **Report on Commencement held May 12, 2007** – Dr. Thomas reported that approximately 100 students participated in Commencement. Retirees Dr. Leroy Estes and Mrs. Vicki Pennington were recognized at commencement. Dr. Thomas thanked Mrs. Mahoney for attending commencement and representing the Board.

E. **Reminders:** Dr. Thomas reminded the Board of: (1) the President’s Reception to be held at the President’s Home on May 31, 2007 at 7:00 p.m. (2) the next Board meeting will be held Wednesday, June 27th at Century City Center in Wichita Falls.

F. **Minutes.** – Dr. Thomas referred the Board to minutes from (1) the Faculty Senate and (2) the Employees Forum. These are information items for the Board.

G. **Gifts.** – **Total Philanthropy to Vernon College for 2006-2007.** – Dr. Thomas again referred the Board to the gifts as stated in the report.

2006 – 2007 Annual Giving Campaign
<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$52,000.00</td>
<td>Anonymous donor for the Vernon College Nursing Programs’ cost to utilize the United Regional Simulation Laboratory for 2007-2008</td>
</tr>
<tr>
<td>$2,500.00</td>
<td>46th Judicial District Community Supervision and Correction Department to establish the Honorable Thomas A. Neely Memorial Endowed Scholarship Fund</td>
</tr>
<tr>
<td>$2,000.00</td>
<td>Wilbarger County Farm Bureau for two $1,000 Wilbarger County Farm Bureau Scholarships for 2007-2008</td>
</tr>
<tr>
<td>$1,000.00</td>
<td>Mrs. Eleanor Gibson, Doris C. Beamer, and Karen M. Simmons for the Oklaunion Ex-Students Association Scholarship fund</td>
</tr>
<tr>
<td>$1,000.00</td>
<td>Wilbarger Soil and Water Conservation District # 537 for a $1,000 Wilbarger Soil and Water Conservation District Scholarship for 2007-2008</td>
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<tr>
<td>$500.00</td>
<td>Texas Statewide Telephone Coop. Inc. for the Vernon College Memorial Scholarship fund</td>
</tr>
<tr>
<td>$4,500.00</td>
<td>Region 9 Education Service Center for ITV</td>
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<tr>
<td>$65,520.00</td>
<td>Total gifts since last Board meeting, April 16, 2007 to May 14, 2007</td>
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<tr>
<td>$375,022.24</td>
<td>Total gifts September 1, 2006 to May 14, 2007</td>
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2006 – 2007 Outside Scholarships (provided to the Vernon College Board of Trustees for information only and not counted as part of the Annual Giving Campaign or as a Charitable Contribution) - No report this period.

**ACTION:** Mr. Streit made the motion, seconded by Mr. Graf, to go into closed session at approximately 1:00 p.m. to discuss both real estate and personnel items. The motion carried unanimously.

**ACTION:** At 1:15, the Board reconvened in open session. No action was taken.

The meeting adjourned.

Respectfully submitted,

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Bob Ferguson, Chairman      Norman Brints, Secretary