

**Agenda - ADA Committee Meeting
Agenda and Minutes for 3-2-18
Rooms 204/712**

Position	Member	Present	Not Present
PASS Dept. Director/ OSD Coordinator	Deana Lehman, Chair	✓	
Dean of Student Services	Jim Nordone	✓	
Associate Dean of Student Services	Kristin Harris		✓
Director of Nursing	Mary Rivard		✓
Instructor- LVN	Michael Scott		✓
Instructor- English	Dean Johnston	✓	
Instructor- Health Information Management	Ruth Rascon	✓	
Instructor- History	Adrien Ivan		✓
Instructor- Nursing	Bobbie Graf		✓
Tutoring Center Coordinator	Amber Hunsaker	✓	
Interpreter Services Coordinator	Kathy Peterson	✓	
Director of Congregate Meals	Iva Belew		✓
Student Services- Counselor	Lindsey David	✓	
Community & Recreational Services Coordinator	Seth Hughes	✓	
Administrative Assistant- Associate Dean of Instructional Services	Judy Ditmore	✓	
Administrative Assistant to PASS Dept. Director	Jan Shoemaker	✓	

Agenda

- I. • Approval of Minutes from November 3, 2017 (Exhibit 1)
- II. • Discuss IDEA and 504 Plans vs. ADA Accommodations in College (Exhibit 2)
- III. • ILOS Update
- IV. • Questions and Comments
- V. • Adjournment

Minutes

- I. Approval of Minutes from 11/3/17 ADA Meeting – (Exhibit 1)
 - Judy Ditmore made a motion to approve, and Jim Nordone seconded the motion. All members in attendance voted to approve the minutes as is.

- II. Discuss IDEA and 504 Plans vs. ADA Accommodations in College (Exhibit 2)
 - Deana Lehman discussed the differences between modifications offered in high school and accommodations offered in college. She said that students and parents often expect to receive the same level of assistance that they have had in the public school system. She sometimes has to tell students that records from high school don't provide adequate documentation of a disability. She also pointed out that students sometimes expect that accommodations will automatically be in place for them, and we have to explain that it is their responsibility to contact our office.

III. ILOS Update

- Roxie Hill presented an update on the ILOS program that the college is considering purchasing for captioning. She said that ILOS would be the most cost-effective program to use because it is in a consortium with Virtual College of Texas. However, it is not as user-friendly as TechSmith Relay, which is another program that she has been researching. She said that TechSmith is easier to edit than ILOS. She said that instructors will need to review videos for accuracy. Helix will continue to be our host until December 2018. Deana Lehman added that we can also use this technology for videos on the Vernon College website.

IV. Questions and Comments

- There were no questions or comments.

V. Adjournment

- The meeting was adjourned at 10:30 a.m.