

**Vernon College  
Admissions Committee  
Minutes**

**May 2014  
27 day, 3:30 p.m.**

1. Call Meeting to Order – Joe Hite called the meeting to order at 3:30 p.m.

Welcome and Attendance:

<u>Member</u>	<u>Present</u>	<u>Not Present</u>
Joe Hite, Chair	X	
Dr. Gary Don Harkey	X	
Melissa Elliott	X	
Amanda Raines	X	
Diana Shipley		X
Cindy Corrigan		X
Bettye Hutchins	X	
Belinda Alberry	X	
Jackie Polk	X	
Stacy Lallmann	X	
Maria Servin	X	
Megan Ochoa		X
Sabina Mirik	X	

**Action Items:**

2. Dr. Harkey made the motion, seconded by Mrs. Elliott to Approve the Minutes of the February 11, 2013 Meeting as presented. The motion passed unanimously.
3. The Purpose and Responsibilities for this Committee were reviewed and no changes or suggestions were noted. No action taken.
4. After reviewing the current Policy, Procedures and Categories, Mrs. Raines made the motion, seconded by Mrs. Servin for Approval of the General Admission Policy, Enrollment Procedures, and Admission Categories for the *2014-2015 Vernon College General Catalog* as presented, with minor changes including:
  - removal of the \$10 Application Fee;
  - the age change for Bacterial Meningitis requirement to 22 and over; and
  - corrections and updates to the Foreign Student Admissions monetary requirement to reflect the true cost of attendance (COA).

The motion passed unanimously.

5. The Program Admission Requirements were reviewed for CSME, EMSP, HITT, RNSG, VNSG, PHRA, and SRGT. Several changes and spelling corrections were discussed and noted for change/correction. Dr. Harkey made the motion, seconded by Mrs. Elliott to Approve the Special Program Admission Requirements criteria for the *2014-2015 Vernon College General Catalog* as presented with changes/corrections noted. The motion passed unanimously.
6. After a review and comparison of the General Admission Policy and Mission Statement. Dr. Harkey made the motion, seconded by Mrs. Raines to agree that current Admissions Policies are consistent with the Mission of Vernon College. The motion passed unanimously.
7. A short discussion was held to discuss and review the decision to drop the Application for Admissions fee of \$10. The unanimous hope is that dropping the fee will help students view Vernon College as a more student friendly option to continue their education.
8. There being no further business, Mrs. Lallmann made the motion, seconded by all, to adjourn the meeting at 4:45 p.m.