

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
December 14, 2011

The Board of Trustees of Vernon College met on Wednesday, December 14, 2011 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mrs. Vicki Pennington, Mr. Curtis Graf, and Dr. Todd Smith. Absent: Mr. Bob Ferguson, Vice-Chairman

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. John Hardin, III, Mr. Garry David and Mr. Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Haven David, Director of Human Resources; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Dr. Karen Gragg, Division Chair of Math & Science; Mr. Greg Fowler, Division Chair of Behavioral & Social Sciences; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mrs. Mindi Flynn, General Ledger Accountant; Mr. Chris Bell, Director of Campus Police; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Mark Potter, from *The Vernon Daily Record*, Mr. Mark Fleming, from *Edgin, Parkman, Fleming & Fleming, PC*, and Taylor Steward, Student Government Association President.

Chairman Heatly called the meeting to order at 11:30 a.m.

Mrs. Pennington made the motion, seconded by Dr. Smith to accept the *Minutes of the November 16, 2011 Regular Meeting* as presented. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of November 30, 2011*. Mr. Brints made the motion, seconded by Mrs. Mahoney to accept the report as presented. The motion carried unanimously.

Action Item B

Dr. Smith made the motion, seconded by Mr. Graf to accept the *2010-2011 Audit prepared by Edgin, Parkman, Fleming and Fleming, PC* as presented by Mr. Mark Fleming. The motion carried unanimously.

Action Item C

Mr. Graf made the motion, seconded by Dr. Smith to accept the *Zero Tuition for "Leadership Wichita Falls" for the Class of 2012*. The motion carried unanimously.

Mr. Brints made the motion, seconded by Mrs. Mahoney to accept the *Goods in Transit Resolution* as a Tax Entity to follow the new legislative law on transit goods taxation and providing that information to tax appraiser and collector.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

Dr. Johnston presented a slide show, using photographs taken in November, to update the construction progress at Century City. There will be new photographs in January and presented to the Board at a meeting soon thereafter.

Dr. Johnston provided the Scholarship Award Report Summary from the Student Services Department.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) College Closed for the Holiday – Friday, December 16, 2011 12:00 p.m.
- (2) College Re-opens for Spring Semester – Monday, January 2, 2012
- (3) Faculty Return – Monday, January 9, 2012
- (4) Classes Begin – Tuesday, January 17, 2012
- (5) January Board of Trustees meeting – Wednesday, January 18, 2012

- (6) TACC Quarterly President's Meeting – Austin, TX – January 25, 2012
- (7) TCCTA Conference – Frisco, TX – March 1-3, 2012

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Michelle A. Alexander gave a report on the Vernon College Foundation. The Foundation is currently reviewing prospective candidates for election to their Board to fill the position held by Larry Robb until his death in 2010. Gifts to the Foundation had a slight increase during the current fiscal year. The Foundation's major spring fundraiser is the On-Line Auction, which will take place February 29-March 2, 2012.

Dr. Johnston presented the minutes from Faculty/Staff/Student Organizations –

- (1) SGA Meeting Minutes
- (2) Student Forum Meeting Minutes
- (3) Surgical Technology Student Association Minutes

Mr. Graf made the motion, seconded by Mrs. Mahoney to accept the following personnel item. The motion carried unanimously.

A. Resignation

- (1) Robin Inge, Secretary, Counseling – CCC, effective November 30, 2011

Closed Session: Dr. Smith made the motion, seconded by Mr. Graf to go into closed session at 12:40 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel and/or 551.072 – Real Estate. The motion carried unanimously.

Open Session: Mr. Brints made the motion, seconded by Mr. Graf to reconvene at 12:46 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Chairman Heatly stated that the meeting was adjourned at 12:43 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary