

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

September 17, 2014

The Board of Trustees of Vernon College met on Wednesday, September 17, 2014 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Joanie Rogers and Mrs. Anne Spears. Absent was Mr. Norman Brints, Vice-Chairman.

Others present were Dr. Dusty R. Johnston, President, Deans: Dr. Gary Don Harkey, Garry David, John B. Hardin, III, and Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Chris Bell, Director of Campus Police; Mrs. Haven David, Director of Human Resources; Ms. Shana Munson, Associate Dean of Instructional Services; Ms. Christina Feldman, Director of Continuing Education; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Holly Scheller, Advancement Services Specialist; Mrs. Mindi Flynn, General Ledger Accountant; Ms. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:34 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mrs. Rogers to approve the Consent Agenda containing the *Minutes of the September 17, 2014 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean Garry David presented the *Financial and Investment Reports as of August 31, 2014*. Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Holt made the motion, seconded by Mr. Ferguson to approve the *TRS Surcharge Policy* presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mrs. Spears made the motion, seconded by Mrs. Rogers to approve *Zero Tuition for Cosmetology Training* presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the *Wilbarger County Appraisal District's 2015 Budget* presented by Dr. Johnston. The motion carried unanimously.

Action Item E

Mrs. Rogers made the motion, seconded by Mr. Holt to approve the *2014-2015 Wilbarger County Tax Collections* presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

Fall 2014 Enrollment update – Dean Joe Hite reported that enrollment declined 3% from 3,086 to 2,993. This decline is economy driven and is the same across the state.

Legislative Appropriations Hearing update – Dr. Johnston stated this was the third hearing for community colleges he has attended. It was the least contentious meeting because of some great gains last session. It was very amiable and most of the questions asked were regarding student success such as obtaining results, efforts that are successful, and any measurable increase in student success points. The Texas Association of Community Colleges and the Association of Community College Trustees are one voice and have a unified message with the 5-Point Plan and the approach seems to be working.

Skills Training Center update – Dr. Johnston reported that there would be a meeting tomorrow with the Wichita County Judge and his Committee for Jail Expansion. More information should be available after that meeting.

Health Care Clinic Annual Report – Dean John B. Hardin, III stated that the report shows the number of visits for health related issues. An RN is available to on-campus students every day of the week and the Doctor is available one day a week.

Student Success Data Fact – Betsy Harkey presented the data fact regarding the percent of 12 county service area of high school graduates who go to Texas public colleges and universities. The information provided is through the Texas Higher Education Coordinating Board. This KPIA is shared with the Integrated Marketing and Recruiting Committee whose responsibility is to provide oversight of a prospective student from the time he/she expresses interest in Vernon College through filling out applications and enrolling in their first set of classes. The charts show the number of students who are going to college and how many of those attend Vernon College. The benchmark was set at 33%. A Census quick facts sheet was provided showing the percent of high school graduates who drop out of school in our service area.

Dr. Johnston presented the Upcoming College Events:

- (1) Texas Success Center Pathways to Progress Institute – Dallas – September 21-23, 2014
- (2) TACC Executive meeting – Austin, TX – October 6, 2014
- (3) Café con Leche, Century City Center, 6:00 – 9:00 p.m. – October 7, 2014
- (4) Vernon College Regular Board Meeting, Vernon Campus – October 15, 2014
- (5) Vernon College Foundation Annual Board Meeting, Century City Center – October 16, 2014
- (6) VC Sports Day, Vernon Campus – October 16, 2014
- (7) TACC Quarterly meeting – Austin, TX – October 29, 2014
- (8) 2014 Texas Higher Education Leadership Conference – Austin – November 20-22, 2014
- (9) Fall 2014 Sports Schedules (Rodeo, Baseball, Volleyball & Softball) – Exhibits

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty/Staff/Student Organizations:

- (1) Faculty Senate
- (2) Student Forum

Personnel –

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the following personnel actions. The motion carried unanimously.

- A. Employment
 - (1) Brittany Lilly, Assistant Softball Coach/Residence Hall Assistant – Vernon, effective August 18, 2014 with an annual salary of \$23,581.
 - (2) Vertel “Maritza” Scarborough, Tutoring Center Coordinator – Vernon, effective September 1, 2014 with an annual salary of \$28,722.
 - (3) Melissa Moore, Early College Start Outreach Coordinator – CCC, effective September 22, 2014 (tentative) with an annual salary of \$37,080.
- B. Internal Transfer
 - (1) Christina Feldman, Transfer from: Coordinator of Community/Recreational Services, To: Director of Continuing Education – WF, effective August 25, 2014 with an annual salary of \$46,830.
- C. Retirement
 - (1) Hazel Brown, Administrative/Faculty Assistant, Licensed Vocational Nursing – CCC, effective August 31, 2014.
- D. Resignation
 - (1) Cole Tallman, Head Volleyball Coach – Vernon, effective August 15, 2014
- E. Termination
 - (1) Clinton Armstrong, Grounds Technician – Vernon, effective September 2, 2014

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt to go into closed session at 12:15 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.


Open Session: Mr. Ferguson made the motion, seconded by Mrs. Rogers to reconvene at 12:52 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Mr. Holt made the motion seconded by Mr. Ferguson to adjourn the meeting at 12:55 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary