ACTIVE SHOOTER AND OR OTHER WEAPON

HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

1. **RUN**: If there is an accessible escape path, attempt to evacuate the premises. Be sure to:
   - Have an escape route and plan in mind.
   - Evacuate regardless of whether others agree to follow.
   - Leave your belongings behind.
   - Help others escape, if possible.
   - Prevent individuals from entering an area where the active shooter may be.
   - Keep your hands visible.
   - Follow the instructions of any police officer.
   - Do not attempt to move wounded people.
   - Call 911 when you are safe.

2. **HIDE LOCKDOWN**: If evacuation is not possible, find a place to hide where the active shooter is less likely to find you. Your hiding place should:
   - Be out of the active shooter’s view
   - Provide protection if shots are fired in your direction (i.e., and office with a closed, locked, and barricaded door)
   - Do not trap yourself or restrict your options for movement
   - To prevent an active shooter from entering your hiding place:
     - Lock the door
     - Barricade the door with heavy furniture

3. **FIGHT**: Take action against the active shooter/killer. As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter/killer by:
   - Acting as aggressively as possible against him/her
   - Throwing items and improvising weapons
   - Yelling
   - Committing to your actions