

# Higher Education Emergency Relief Fund (HEERF I) CARES Act Emergency Student Aid Quarterly Report

The information below is provided in compliance with the Department of Education's Coronavirus Aid, Relief, and Economic Security (CARES) Act Reporting requirements. The information in this report was compiled on October 1, 2020 and will be updated no later than 10 days after the end of each calendar quarter (September 30, December 31, March 31, June 30) thereafter.

**1. An acknowledgement that the institution signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.**

Vernon College acknowledges that it signed and returned to the U.S. Department of Education the Certification and Agreement and has used no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

**2. The total amount of funds that the institution will receive or has received from the Department of Education pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.**

Vernon College received \$690,553 to support students who incurred expenses related to the disruption of campus operations due to the Coronavirus (COVID-19).

**3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).**

As of June 10, 2020, Vernon College has distributed \$690,559.84 in Emergency Financial Aid Grants to eligible students.

**4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

Vernon College estimates approximately 1,450 Vernon College students were eligible to participate in Title IV of the Higher Education Act of 1965. Vernon College identified 1,198 students that were eligible to receive Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.

**5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.**

As of June 10, 2020, Vernon College distributed CARES Act funds to 995 eligible students.

**6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

The methodology use for student selection was structured using eligibility determined by the U.S. Department of Education. This used student data from the 2019-2020 Free Application for Federal Student Aid (FAFSA) as well as enrollment data to determine student eligibility. Eligible students must have been enrolled for Spring 2020 semester, must have met Title IV eligibility requirements, and must have completed their file in the financial aid office. Additionally, the U.S. Department of Education determined students enrolled solely in on-line classes, students who withdrew from all of their classes prior to March 13, 2020, dual credit students, and international and undocumented students were not eligible for federal grants.

Recipients were required to complete a CARES Act Emergency Student Aid Certification.

The award amount, \$694.03, was determined by dividing the allocation by the number of students who submitted a valid certification form.

## 7. Any instructions, directions or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Once eligible students were identified, an email that contained a link to the CARES Act Emergency Student Aid Certification form was sent to students. The certification form instructed students to indicate what expenses they had incurred that were related to the disruption of campus operations due to Coronavirus (COVID-19), and to return the completed form to the financial aid office. The certification form also advised students to ensure their direct deposit designation was set up or their address was correct in the Admissions Office. (See email below)

### Vernon College Coronavirus Aid, Relief, and Economic Security (CARES) Act Emergency Student Aid Certification

---

Name (Please Print)

---

VC Student ID

Vernon College received CARES Act funding to support students who have been financially impacted by the Coronavirus (COVID-19). These funds are a part of the Higher Education Emergency Relief Fund (HEERF), a new federal grant funded by the CARES Act.

**Vernon College has determined that you meet the criteria to receive a HEERF grant.** For quicker receipt of funds, please ensure that you have a direct deposit designation set-up through My VC. If you choose to not set-up a direct deposit designation, please make sure your address is correct in the Admissions Office.

**You must return this form to the Financial Aid Office by 5:30 p.m. on Thursday, May 21, 2020 or Vernon College will reallocate these funds.** Return your completed form via email to [financialaid@vernoncollege.edu](mailto:financialaid@vernoncollege.edu), via fax to 940-553-1753, or via mail to VC Financial Aid, 4400 College Drive, Vernon, TX 76384.

Have you had expenses related to the disruption of campus operations due to Coronavirus in one or more of the following areas: **(Circle all that apply)**

Food

Housing

Transportation

Course Materials

Technology

Health Care

Child Care

Other (Please explain) \_\_\_\_\_

**Certification**

By submitting this certification, I acknowledge that the information I have stated is accurate and true. I understand that my signature acknowledges that I have had expenses in the circled areas above that are related to the disruption of campus operations due to Coronavirus that meets or exceeds the amount of the grant.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date