

**QEP Implementation Committee**  
**Electronic Meeting Update**  
**March 26, 2012**

▪ **General Business Reports**

- QEP Director
  - The deadline for 2012-13 VConnected Team members to notify me of their intent to attend NISOD is Friday, April 13<sup>th</sup>.
- Instructional Design & Technology Coordinator
  - Roxie is reminding all faculty and staff, via email and the April College Update, of the following resources available to assist them with end of semester assessment.
    - Online survey tools (Google Docs or Survey Monkey) may be administered through Blackboard, the VC Website, or Email.
    - Respondus Lockdown Browser may be used to administer secure online exams through Blackboard.
  - Individual or group training will be available on the Vernon campus Tuesday, April 10<sup>th</sup>; Century City Center Thursday, April 12<sup>th</sup>; and Skills Training Center Friday, April 13<sup>th</sup>.

▪ **QEP Evaluation Cycle**

- VConnected Team (11-12, 10-11)
  - Please begin drafting your end-of-year reports. Sections include: Results, Assessment Data/Evidence, Professional Development Attended (VC and Outside), Use of Results for Improvement, and Feasibility-College Wide Integration. Reports for both groups of pilots are due **Friday, June 15<sup>th</sup>**.
  - Stipends will not be paid until this report is completed. Individual templates will be emailed next week.
- Assessment
  - The strength and weakness sections of the Feasibility Reviews will remain as written. I did receive feedback from the committee, however, there were no additional changes requested.
  - Roxie and Criquett further researched the QERI recommendation to review the need for maintaining our Wimba license by participating in a meeting with the Texas Wimba/Blackboard Collaborate representative. The representative shared information about the sun downing of Wimba as well as the transition to Blackboard Collaborate. Further details will be discussed in April's meeting.
- Professional Development
  - The Professional Development Committee meets Friday, March 30<sup>th</sup> to discuss the expansion of the Pilot Mentor Program and the opportunities available to showcase best practices during August professional development week. An update will be given in April's meeting.

▪ **Updates/Reminders**

- Future Meeting Date
  - Monday, April 23<sup>rd</sup>
  - 12:00 PM, VER 204/CCC 300
- NISOD Convention, Austin, TX, May 27-30, 2012