

Minutes – Meeting 2 Technology Committee Vernon College

February 22, 2013 ▪ 11:00 AM ▪ VER RM 423, CCC RM 717

- **Call Meeting to Order**
 - Meeting was called to order by Committee Chair Criquett Lehman, Director of Quality Enhancement, at 11:07 AM.

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair	X	
Instructional Design & Technology Coordinator	Roxie Hill	X	
Institutional Support Specialist	Jim Binion		X
Director of College Effectiveness	Betsy Harkey	X	
Advancement Specialist/Website Support	Christian Joseph Porciuncula	X	
Faculty	Steven Underhill	X	
Faculty	Paula Whitman		X
Faculty	Dr. Elaine Naylor	X	
Professional Staff	Stephen Stafford	X	
Professional Staff	Donna Turney	X	
Professional Staff	Gene Frommelt		X
Professional Staff	Michelle Wood		X
Classified Staff	Patti Jouett		X
Run Business Solutions – IT Support	John McKee (Ad Hoc)		N/A

- **Approval of Minutes**
 - Steven Underhill moved to accept the November 5, 2012 minutes. Joseph Porciuncula seconded, motion was approved.
- **General Business Report**
 - Director of Quality Enhancement (Chair): Criquett Lehman and Roxie Hill are participating in the Bb Collaborate Cohort which is the first of the training provided by Blackboard. Full migration is planned to occur by the Fall 2013 semester.
- **Technology Planning**
 - The Technology VC Annual Action Plan was reviewed by the Committee. Criquett Lehman will create a spreadsheet with the recommendations and send via email for an electronic vote.
 - An iPad Inventory is being created to track those purchased with VC funds. There was discussion including the use of a purchasing agent and creating an inventory of Apple TV's. Donna Turney can get a discount through Apple and asked that quote requests go through her.
- **Updates/Reminders**
 - Friday, May 3, 2013 – 10:00 AM; VER 204 & CCC 712
- **Adjournment**
 - Criquett Lehman adjourned the meeting at 11:58 AM.