

Advisory Committee Fall 2015 Annual Meeting Minutes  
 Associate Degree Nursing  
 Vernon College- Vernon Campus

CHAIRPERSON: None (unable to reach quorum)		
MEETING DATE: 10/30/2015	MEETING TIME: 11:00 am	MEETING PLACE: Lupe's Restaurant, Vernon
RECORDER: None		PREVIOUS MEETING: 10/30/14

MEMBERS PRESENT:

MEMBER'S ABSENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Andrea Anderle, Nurse Educator; United Regional Health Care (URHC)	Pam Akin, RN; Wilbarger General Hospital	None
Hub Yates, Education Manager; URHC	Chad Brownlow, RN, MSN, FNP-BC; Hillcrest Clinic	
Melody Chandler, Director; Regional Simulation Center	Fran Cardenas, RN; North Texas State Hospital (NTSH)	
Sam Whatley, RN; Integra Care Home Health Services	Lisa Laminack, Assistant DON; NTSH	

	Robin Lockhart, Chair, Wilson School of Nursing; Midwestern State University (MSU)	
	Linda Martinez, Psychiatric Nurse Practitioner; NTSH (Vernon)	
	Gina Ross, Psychiatric Nurse Practitioner; NTSH (WF)	
	Shawn Sanders, Director; Vernon Nursing and Rehabilitation Center	
	Brandi Ward, Nurse Recruiter; Jackson County Memorial Hospital (JCMH)	
	Kathy Williamson, BSN Coordinator; MSU	
	Willie Darnell, Substance Abuse Counselor; NTSH	
	Lashun Darnell, RN, Nurse Manager; NTSH	
	Andrew Seigler, RN, Nurse Manager; URHC	

#### AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome & Introductions	Information	Mary Rivard, PhD, RNC-OB; Director of Associate Degree Nursing
Purpose of Advisory Committee	Information	Dr. Gary Don Harkey or Shana Drury
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	None	Chair
Continuing Business:	Resignations and new hires  Criminal background checks	Chair

New Business:		Chair
Review program outcomes, assessment methods, and results	2015 graduates NCLEX BON visit (4/29/15) HESI Specialty testing	Chair
Approve program outcomes and assessment methods	Action	Chair/Members Present
Review program curriculum/courses/degree plans	Legal and Ethical Issues in Nursing Changes Change RNSG 1204 to RNSG 1105 (0-4) and RNSG 1209 to RNSG 1309 (2-2) Articulation agreements (CABNET)	Chair
Approve program revisions	Action	Members present
Review SCANS and Gen Ed outcomes matrices	No changes	Chair
Approve SCANS and Gen Ed outcomes matrices	No action needed	Members Present
Review verification course/exam of workplace competencies	Competency transcripts Graduate Surveys	Chair
Approval of course/exam of workplace competencies	No action needed	Members Present
Review student handbook	Changes to capstone experience Re-entry vs re-admission Point System Health insurance requirement	Chair
Approve changes	Action	Members Present
Program statistics: Graduates, majors, enrollment	See handout	Chair
Evaluation of facilities, equipment, and technology	Action	Members Present
Recommendations of selection and acquisition of new equipment and technology	Information/Discussion/Action	Members Present

External Learning experiences, employment and placement opportunities	Information	Chair
Students success	Information	
Professional development of faculty and recommendations	Information/Discussion/Action	Chair/Members Present
Promotion and publicity (recruiting) about the program to the community and to business and industry (gender equity)	Discussion/ Information	Chair
Serving students from special needs	Information	Chair
Adjourn	Action	Chair/Members Present

#### MINUTES

Key Discussion Points	Due to lack of members necessary to provide a quorum, the meeting was decided to be informative; voting on necessary subjects to be done by email/survey	Responsibility
Welcome & Introductions	Information	Mary Rivard, PhD, RNC-OB; Director of Associate Degree Nursing
Purpose of Advisory Committee	Information	Shana Drury
Election of Chair and Recorder	None	Program Coordinator
Approval of Minutes from the Last Meeting	Approved	Chair
Old Business:	None	Chair
Continuing Business:	Resignations and new hires Cathy Bolton retired (teaching adjunct) Jennifer Howard hired- MSN Karen Defoor changed to another position Sabre Sharp hired- Vernon secretary  Criminal background checks	Chair

	Mandatory completion by first class day; program application made available in October to help increase time available for completion of CBC (can take up to 90 days, longer if student required to have a declaratory order); once the student applies, a roster is sent to the BON to begin the process; we will be sending in updated rosters on a monthly basis so students can start the process ASAP; Vernon College is offering fingerprinting for background checks at the Vernon campus, room 419, on Wednesdays from 0900-1620.	
New Business:		Chair
Review program outcomes, assessment methods, and results	<p>2015 graduates: 81 completed the spring semester, 61 passed all courses; 20 were required to repeat Introduction to Community-Based Nursing and the HESI Exit Exam in the summer, 18 passed, 2 failed. We had a total of 79 graduates (spring and summer).</p> <p>NCLEX: Pass rate 2014-70.79, given full approval with warning; 63 out of 89 passed. Pass rate 2015- 88.46, full approval expected at BON's January meeting; 80 testing (79 from this graduating class, one from previous year), 69 out of 78 passed as of October 1<sup>st</sup> (one from previous year failed), 2 have not tested.</p> <p>BON visit (4/29/15): accepted the report on the visit with one requirement: no later than October 1, 2015, the program shall submit to Board Staff copies of nursing course syllabi which reflect microbiology and nutrition objectives and content and a matrix of the program curriculum depicting integrated content; submitted on 9/17, will be kept in the VC program file at the BON.</p> <p>HESI Specialty testing: dropped Critical Thinking Exam- not providing good information, no major price change as other exam costs rose; considering dropping Community Exam- BSN level content, not necessary to pass NCLEX.</p>	Chair
Approve program outcomes and assessment methods	See Online (Survey Monkey) Vote	Chair/Members Present
Review program curriculum/courses/degree plans	<p>Offer Legal and Ethical Issues in Nursing to LVN transition students, not in program yet.</p> <p>Change RNSG 1205 to RNSG 1105 (0-4) and RNSG 1209 to RNSG 1309 (2-2) to comply with WECM (Workforce Education Course Manual), this should keep us at the 60 semester credit hour AAS degree requirement.</p>	Chair

	<p>Beth Arnold has been selected to serve on the Uniform Pre-Nursing Curriculum Advisory Committee (1 of 3 from junior/community colleges) through the THECB (first meeting 11/16). Taken from email: The advisory committee is comprised of at least 16 members from institutions and organizations across the state. The committee will be charged with assessing: 1) the prerequisite courses required for each undergraduate professional nursing program in Texas; 2) the ability of a student to use course credit earned at one institution of higher education to qualify for consideration for admission to an undergraduate professional nursing program offered by another institution of higher education. The advisory committee shall develop and make recommendations for the creation of uniform pre-nursing curriculum and specify: 1) the prerequisite courses that a student must complete to qualify for consideration for admission to each undergraduate nursing program offered by an institution of higher education; and 2) content of the prerequisite courses.</p> <p>Articulation agreements: considering joining Consortium for Advancing Baccalaureate Nursing Education in Texas (CABNET); this is a group of community colleges and universities with the goal to provide a seamless ADN to BSN curriculum (see attachments).</p>	
Approve program revisions	See Online (Survey Monkey) Vote	Members present
Review SCANS and Gen Ed outcomes matrices	No changes	Chair
Approve SCANS and Gen Ed outcomes matrices	None needed	Members Present
Review verification course/exam of workplace competencies	<p>Competency transcripts were given to students to fill out as they achieve competency with specific nursing skills; the student is responsible for keeping up with this and providing a copy to their employer once they graduate.</p> <p>Graduate Surveys (employer and student) are posted on BB; we will be sending out an email with info on where and how to fill out the survey.</p>	Chair
Approval of course/exam of workplace competencies	Non needed	Members Present
Review student handbook	<p>Major changes on pages 12-14 and 16, additional minor changes in wording.</p> <p>Capstone experience: changed the preceptor portion of the community course</p>	Chair


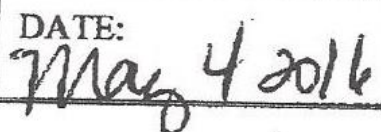
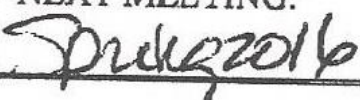
	<p>to the fall semester but kept the classroom portion in the spring. The HESI Exit Exam will be tied to the classroom course in the spring semester. If a student fails either the clinical or classroom portion of the course they will be required to repeat the entire course (classroom and clinical) in the summer.</p> <p>Re-entry versus re-admission: needed to clarify the difference for students.  Re-entry: for students who want to come back into the program at the point where they were unsuccessful in the past. The student receives credit for previously passed courses.  Re-admission: for students who have been unsuccessful in a course but want to come back into the program and start over as a new student. The student does not receive credit for previously passed courses.</p> <p>Approved re-admission for 5 students, 3 accepted, 2 went to the LVN program; no re-entry students were accepted this semester.</p> <p>Possibility of taking 1 or 2 re-entry students in the spring, junior level; 1 applying at senior level; acceptance will be based on point system including GPA of nursing courses</p> <p>Point System: we plan to begin using this with the incoming transition group this spring. The system provides us with more detail to use as a means of selecting the best qualified students for the program. A concern is that some who have not completed prerequisites may have more points than a student who is weak; do we put weaker students on alternate list and accept (pending grades) those with more points? We will discuss this at the spring meeting.</p> <p>North Texas State Hospital requires all students to have current health insurance while in their facility. We plan to implement this requirement for all students in the program. Another department had a situation where a student was injured during a clinical rotation and thought that the college would cover medical expenses because she was in clinical. Vernon College does offer an inexpensive alternative for health insurance coverage.</p>	
Approve changes (if applicable)	See Online (Survey Monkey) Vote	Members Present
Program statistics: Graduates, majors, enrollment	See handout	Chair
Evaluation of facilities, equipment, and technology	Simulation lab: we have a continued need to increase use of simulation especially high fidelity simulation; a recent, large study by the NCSBN	Members Present

	<p>(completed 2014) using high-fidelity scenarios/manikins showed “substantial evidence that up to 50% simulation (1:1, traditional:simulation) can be effectively substituted for traditional clinical experience in all prelicensure core nursing courses under conditions comparable to those described in the study...Conditions include faculty members who are formally trained in simulation pedagogy, an adequate number of faculty members to support the student learners, subject matter experts who conduct theory-based debriefing, and equipment and supplies to create a realistic environment.” We are checking into concerns that many simulations done in the SIM’s Lab are not high fidelity. Our manikins are not capable of high fidelity simulations.</p> <p>No action</p>	
<p>Recommendations of selection and acquisition of new equipment and technology</p>	<p>The Perkins Grant is providing funds for:  <u>Vital sign machine</u> to be utilized in lab scenarios to focus on updated technology with regard to vital signs.  <u>Supplemental online curriculum materials</u> that students can access from any computer, any time for intensive review in preparing for licensure exams.  <u>Sim NewB mannequin</u> designed to be easily integrated into all neonatal clinical training curricula. Lab scenarios will be written to effectively utilize the mannequin for real-life experiences regarding newborns.  <u>Patient monitor</u> to be utilized in lab scenarios to focus on updated technology. Monitor would be very similar to what the students will be exposed to in the clinical experiences.</p> <p>Would like to look at the possibility of locating funding for purchase of laptops so we can implement computerized testing- many programs are using ExamSoft and recommend its use, does not work with Kindle and some other tablets that some of our students are using.</p> <p>We would like to look at the possibility of locating funding for expanding/improving our simulation lab.</p>	<p>Members Present</p>
<p>External Learning experiences, employment and placement opportunities</p>	<p>We have added several long-term care rotations to the student’s clinical experiences to increase gerontology knowledge (Wichita Falls: Promise and House of Hope, Vernon: Advance Rehabilitation and Nursing Care).</p>	<p>Chair</p>
<p>Student success</p>	<p>We are planning to implement a New Student Orientation beginning this spring for accepted transition students and summer for generic students; we will go over requirements due by first class day, registration dates and processes, what to expect and what is expected from the student...</p>	<p>Chair</p>



	We are continuing to provide faculty-driven tutoring prior to exams and posting tutoring sessions on BB for those unable to attend sessions. Peer tutoring is offered in the PASS Center, many students are taking advantage of the opportunity. These sessions are also being posted on Blackboard for student who cannot attend.	
Professional development of faculty and recommendations (if applicable)	Cathy, Beth, and I attended the TOADN conference last February Beth and I attended Deans and Directors 2 weeks ago- updates to NCLEX-RN test plan happen every 3 years and are due spring of 2016. There will be no change in difficulty are they are adding more culture and spirituality content Critical Thinking and Test Item Writing Workshop (Elsevier) on August 19 <sup>th</sup> - all faculty attended and several LVN faculty joined in.	Chair/Members Present
Promotion and publicity (recruiting) about the program to the community and to business and industry (gender equity)	Gen-Tex We have developed a letter to be sent out to those who have expressed an interest in the program. Beth spoke with LVN students about the program. Cathy spoke with students at Great Plains Technology Center in Lawton.	Chair
Serving students from special needs	The college is providing tutoring; we are seeing increasing numbers of students needing special accommodations (more time, quiet testing). Testing Center has been very helpful in accommodating their needs We have extra scholarship money available and are considering providing more scholarship opportunities for students from low-income backgrounds.	Chair
Adjourn	Action	Chair/Members Present

Due to lack of quorum, an email was sent with information discussed in the meeting and handouts (see attachments). Committee members were asked to vote on agenda items via "Survey Monkey" (see attachment for questions and results).

<b>RECORDER SIGNATURE:</b> 	<b>DATE:</b> 	<b>NEXT MEETING:</b> 
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