

Advisory Committee Fall 2018 Annual Meeting
Basic Law Enforcement – Police Academy
 Vernon College – Skills Training Center November 7, 2018 at 12pm

Ernie Cooke – Chair
 Michael Bland – Vice Chair
 Ambur Hale – Recorder

Members Present:

Michael Bland
 Lewis Templeton
 Jared Miller
 William Rutledge
 Ernie Cooke
 Norma Adkins
 Brandon Anderson
 Ambur Hale

Staff and Faculty Present:

Michael Hopper
 Shana Drury
 Holly Scheller
 Mollie Williams
 Christina Feldman

Members Absent:

Justin Bailey
 Patrick Coggins
 David Duke
 Ben Atkins
 Frank Trotter

Due to late attendees this meetings votes were conducted electronically.

Shana Drury led the meeting on to nominations or volunteers for Chair, Vice Chair and Recorder.

Ernie Cooke volunteered for Chair. Michael Bland volunteered for Vice Chair. Ambur Hale volunteered for Recorder.

Ernie Cooke led the meeting into the new business.

❖ Program Update:

Michael Hopper explained a program update.

Year	# Rosters	# Students	Attempted	Passed 1 st attempt	Passed	% Passed 1st attempt
2016	2	20	20	20	20	100 %
2017	1	21	21	21	21	100 %
2018	1	29	29	29	29	100 %
Totals	4	70	70	70	70	100 %

❖ **New Equipment:**

Ernie led the discussion to the programs new equipment.

Michael Hopper shows committee the new Drunk Buster Kart, Drunk goggles for simulation, and a new Taser. Mr. Hopper explains that it is very important for students to be certified with a Taser.

❖ **2018-2019 Academy**

Ernie asked about the students in the 2018-2019 academy

Mr. Hopper stated the academy started September 22, 2018 and there is a total of 23 students. Three are female and 20 are male. They plan to graduate June 4, 2019.

❖ **Program Outcomes:**

Discussion and review took place among committee members regarding the program outcomes listed below.

1. Assist students in the further development of basic skills in reading, writing and oral communication in the classroom environment.
2. Provide students who are interested in the criminal justice field with information pertaining to career opportunities.
3. Provide students with the knowledge and skills to become peace officers.
4. To prepare students to successfully pass the appropriate state licensing requirements required by the Texas Commission on Law Enforcement.
5. Provide the students with the necessary knowledge to be competent in fields of employment related to law enforcement and/or criminal justice.
6. Provide training to upgrade the skills and knowledge of personnel currently active in the law enforcement field.

Motion was sent out electronically. Motion Passed. Program outcomes has passed as presented.

❖ **Assessment Methods:**

Ernie Cooke asked that assessment methods and results be discussed and asked Mr. Hopper to elaborate.

Cadets are tested over learning objectives in the Texas Commission of Law Enforcement (TCOLE) instructor resource guide (IRG). They must score 75% or better on each test in of the learning objectives and a 80% of their final exam.

Motion was sent out electronically. Motion Passed. Assessment Methods has passed as presented.

❖ Approval of workplace competency:

Workplace competencies were discussed in detail as the table reflects below.

Program Outcome	Number of students who took course or licensure exam	Results per student	Use of results
1. TCOLE Test	29	1 student @ 80% 1 student @ 81% 1 students @ 83% 2 students @ 84% 2 students @ 85% 3 students @ 86% 3 students @ 87% 5 students @ 88% 3 students @ 89% 3 students @ 90% 2 students @ 91% 1 student @ 92% 1 student @ 93% 1 student @ 94%	Employment

Motion was sent out electronically. Motion Passed. Workplace Competency has passed as presented.

❖ Review program curriculum:

Ernie Cooke led committee to review program curriculum.

Basic Law Enforcement Academy, Certificate of Achievement

Continuing Education

CIP 43.0107

Instructional Location - Skills Training Center

Probable Completion Time - 9 months

Requirements

CJLE 1006	Basic Peace Officer I	176 Class Hours
CJLE 1012	Basic Peace Officer II	176 Class Hours
CJLE 1018	Basic Peace Officer III	176 Class Hours
CJLE 1024	Basic Peace Officer IV	160 Class Hours

Related Requirements

CJLE 1003	Police Speed Measuring Device Certification (Radar)	8 Class Hours
CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)	8 Class Hours
	Total Credit Hours:	704

Verification of Workplace Competencies:

Texas Commission on Law Enforcement Licensure Exam

CJLE 1006 Basic Peace Officer I - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer II, III, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Training Academy. *****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.*****

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1012 Basic Peace Officer II - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, III, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Academy. *****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.*****

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000

CJLE 1018 Basic Peace Officer III - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, II, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Academy. *****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.*****

Demonstrate the outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1024 Basic Peace Officer IV - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, II, III, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Training Academy. *****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.*****

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1003 Police Speed Measuring Device Certification - Proper use of the Police Traffic speed measuring devices. Includes detection of speed violations, apprehension of violators, and securing convictions.

Describe the association between excessive speed and accidents; describe the basic principles of speed measurements; demonstrate basic skills in testing and operating specific instruments; and identify the specific instruments used.

CJLE 2004 Tactical Skills with a Less-Than-Lethal Weapon - Defensive techniques utilizing a selected less-than-lethal weapon necessary to control a violent person.

Demonstrate proficiency with a selected less-than-lethal weapon; identify and demonstrate defensive techniques for controlling violent persons; and demonstrate awareness of liability issues associated with the use of the selected weapon.

❖ **Approve program revisions:**

Ernie Cooke asked Mr. Hopper to explain the program revisions below.

CJLE 1006 Basic Peace Officer I	176
CJLE 1012 Basic Peace Officer II.....	176
CJLE 1018 Basic Peace Officer III.....	176
CJLE 1024 Basic Peace Officer IV.....	160
CJLE 1003 Police Speed Measuring Device Certification (Radar).....	8
CJLE 2004 Tactical Skills with a Less-Than-Lethal Weapon (OC Spray).....	8

TCOLE is going to change the hours sometime next year, as of our Coordinator's meeting they have not finished the new course and are not sure of the hours. They are going to add more intermediate courses. They are shooting for March or April 2019.

Motion was sent out electronically. Motion Passed. Program Curriculum has passed with revisions presented.

❖ **Review of Matrices:**

Ernie Cooke led the discussion on Review Secretary's Commission on Achieving Necessary Skills (SCANS), General Education, Program Outcomes Matrices, and Institutional Outcomes Matrices and asks the faculty to expand on them.

Mike Hopper explains the matrices below.

Program: Basic Law Enforcement Academy								Credential: Basic Peace Officer Certification	
Award: Basic Peace Officer Certificate									
Cip: 43.0107									
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X		X	X	X	X	X	CJLE 1006	Basic Peace Officer I
X	X	X	X	X	X	X	X	CJLE 1012	Basic Peace Officer II
X	X	X	X	X	X	X	X	CJLE 1018	Basic Peace Officer III
X	X		X	X	X	X	X	CJLE 1024	Basic Peace Officer IV
X	X		X	X	X	X	X	CJLE 1003	Police Speed Measuring Device Certification (Radar)
X	X		X	X	X	X	X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

Program: Basic Law Enforcement Academy						Credential: Basic Peace Officer Certification	
Award: Basic Peace Officer Certificate							
Cip: 43.0107							
LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES							
GENERAL EDUCATION CORE OBJECTIVES						Course Number	Course Title
1	2	3	4	5	6		
X	X	X	X	X	X	CJLE 1006	Basic Peace Officer I
X	X	X	X	X	X	CJLE 1012	Basic Peace Officer II
X	X	X	X	X	X	CJLE 1018	Basic Peace Officer III
X	X	X	X	X	X	CJLE 1024	Basic Peace Officer IV
X	X	X		X	X	CJLE 1003	Police Speed Measuring Device Certification (Radar)
X	X	X	X	X	X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)
					6. Personal Responsibility		
					5. Social Responsibility		
					4. Teamwork		
					3. Empirical and Quantitative Skills		
					2. Communication Skills		
					1. Critical Thinking Skills		

Program: Basic Law Enforcement Academy								Credential: Basic Peace Officer Certification		
Award: Basic Peace Officer Certification										
Cip: 43.0107										
LIST OF ALL COURSES REQUIRED AND OUTCOMES										
OUTCOMES								Course Number	Course Title	
1	2	3	4	5	6	7	8			
X	X	X	X				X	CJLE 1006	Basic Peace Officer I	
		X		X	X	X		CJLE 1012	Basic Peace Officer II	
				X	X	X	X	CJLE 1018	Basic Peace Officer III	
			X	X	X			CJLE 1024	Basic Peace Officer IV	
							X	CJLE 1003	Police Speed Measuring Device Certification (Radar)	
							X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)	
								8.OUTCOME Unit Goals 31.1-31.5, 32.1, 33.1, R1-R8, OC1-OC11		
								7.OUTCOME Unit Goals 26.1-26.4, 27.1-27.12, 28.1, 29.1-29.11, 30.1-30.3		
								6. OUTCOME Unit Goals 21.1-21.2, 22.1-22.5, 23.1-23.5, 24.124.9, 25.1-25.2		
								5. OUTCOME Unit Goals 17.1-17.4, 18.1-18.2, 19.1-19.3, 20.1		
								4. OUTCOME Unit Goals 13.1-13.3, 14.1-14.2, 15.1-15.3, 16.1		
								3. OUTCOME Unit Goals 9.1-9.3, 10.1, 11.1-11.8, 12.1		
								2. OUTCOME Unit Goals 5.1-5.2, 6.1-6.10, 7.1, 8.1-8.11		
1. OUTCOME Unit Goals 1.1-1.6, 2.1-2.2, 3.1-3.3, 4.1-4.3										

Program: Basic Law Enforcement Academy								Credential: Basic Peace Officer Certification
Award: Basic Peace Officer Certification								
Cip: 43.0107								
LIST OF ALL COURSES REQUIRED AND								
OUTCOMES								General Education Outcomes
OUTCOMES								
1	2	3	4	5	6	7	8	
X	X	X	X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	X	X	X	2. Communication Skills
X	X	X	X	X	X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	X			4. Teamwork
X	X	X	X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	X	X	X	6. Personal Responsibility
								8. OUTCOME Unit Goals 31.1-31.5, 32.1, 33.1, R1-R8, OC1-OC11
								7. OUTCOME Unit Goals 26.1-26.4, 27.1-27.12, 28.1, 29.1-29.11, 30.1-30.3
								6. OUTCOME Unit Goals 21.1-21.2, 22.1-22.5, 23.1-23.5, 24.1-24.9, 25.1-25.2
								5. OUTCOME Unit Goals 17.1-17.4, 18.1-18.2, 19.1-19.3, 20.1
								4. OUTCOME Unit Goals 13.1-13.3, 14.1-14.2, 15.1-15.3, 16.1
								3. OUTCOME Unit Goals 9.1-9.3, 10.1, 11.1-11.8, 12.1
								2. OUTCOME Unit Goals 5.1-5.2, 6.1-6.10, 7.1, 8.1-8.11
								1. OUTCOME Unit Goals 1.1-1.6, 2.1-2.2, 3.1-3.3, 4.1-4.3

Motion was sent out electronically. Motion Passed. Program Matrices has passed as presented.

❖ **Program statistics:**

- Program Statistics:
 - Graduates 2017-2018: 29
 - Enrollment Summer 2018: 0
 - Majors Fall 2018-2019: 0
 - Enrollment Fall 2018: 23

❖ **Local Demand:**

Patrick Coggins stated he has one opening at Midwestern State University. He also stated he has a stable staff with little turnover. Ernie Cooke stated TDCJ is always hiring and needing more employees on the correctional side of the house.

❖ **Evaluation of facilities and equipment:**

Ernie Cooke opened up discussion on evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.

We have purchased a Taser so we will be able to add new course. We have also purchased a Drunk Busters Pedal Kart to be used in recruiting. The Kart will also be used during the SFST chapter in the academy to show the effects of driving while intoxicated.

❖ **External learning experiences:**

Ernie Cooke opened up discussion on evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.

Placement Rate of Program Completers by Reporting Year [1]			
Program	2013-2016 3-Year Average		
	Plc	Cmp	%
43010000-Criminal Justice and Corrections	61	62	98.39%

❖ **Professional development of faculty:**

The Chair moves to professional development of faculty and recommendations:

I have attended the following professional development classes:

Less lethal Instructor Training	32 hour
Off duty encounters	8 hours
Scene Basics, security, searches, etc.	2 hours
Basic Fingerprint processing	2 hours
LESO program DPS	8 hours
NHTSA – ARIDE	16 hours
Cyber investigation	16 hours
Cell Phone Investigation	16 hours
Title IX and Sexual Misconduct	
Vernon College Employee Handbook	
E-mailing and Messaging Safety	

❖ **Promotion and publicity:**

Ernie proceeds to promotion and publicity (recruiting) about the program to the community and to business and industry.

We attended the following programs:

Kirby Middle SchoolProgram Night
Preview Day Vernon College
Community Event Vernon College

❖ **Serving students from special populations:**

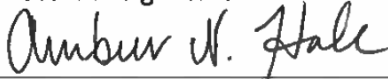
Ernie Cooke would like to discuss serving students from special populations.

1. individuals with disabilities;
2. individuals from economically disadvantaged families, including foster children;
3. individuals preparing for non-traditional fields;
2017 -2018 23 Males/ 6 Females
2018 – 2019 20 males / 3 Females
4. single parents, including single pregnant women;
5. displaced homemakers; and
6. individuals with limited English proficiency

❖ **Program Specific Accreditation Information and Requirements:**

Vernon College Law Enforcement Academy is regulated by TCOLE. TCOLE has a Comprehensive Academy Program Evaluation every 18 months to 36 months. Our last inspection was January 12, 2017. Our Academy License is good thru 31 March 2021.

Adjourn at 1:07pm

Recorder Signature: 	Date: 11-07-2018	Next Meeting: Fall 2019
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