

Advisory Committee Meeting Minutes
Protective Services -Vernon College Law Enforcement Academy

CHAIRPERSON: Kevin Folmar		
MEETING DATE: 10/21/2013	MEETING TIME: 11:30am	MEETING PLACE: STC
RECORDER: Norma Adkins		PREVIOUS MEETING: 10/11/2012

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Ernie Cooke, Capt-TDCJ	Mike Hagy, Coordinator Nortex RPC	Norma Adkins, Officer, TDCJ
Kevin Folmar, Sgt – WFPD	Allan Lynn, LT, WCSO	Lewis Templeton, Judge Wilberger County
Justin Bailey, VP, First Capital Bank	Dan Williams, Chief, MSUPD	Mike Hopper Coordinator of Protective Services, Vernon Coll
Greg Fowler, Division Chair Vernon College	Shana Munson, Associate Dean of Career and Technical Education	
MEMBERS ABSENT:		
David Duke, Sheriff WCSO	Tony Fidele, Attorney Perdue, Brandon, Fielder, Collins & Mott,LLP	Nathan Moran, Professor, MSU

AGENDA

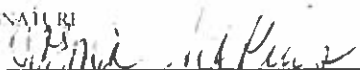
Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:		Chair
2012-2013 Police Academy		
New Squad Car		
Jail School on Line		
2013-2014 Police Academy		
Continuing Business:		Chair
None		
New Business:		Chair
Program statistics: Graduates, majors, enrollment	Information	
Workplace competencies	Discussion/Action if needed	

Evaluation of facilities, equipment, and technology	Discussion	
Advice on selection and acquisition of new equipment and technology	Discussion	
External learning experiences, employment, and placement opportunities	Discussion	
Promotion and publicity about the program to the community and to business and industry	Discussion Information	
Professional development of faculty	Discussion Information	
Needs of students from special populations	Discussion Information	
Update Board Resumes		
Review goals and objectives	Action	
Program revisions, curriculum course review	Action	
Mid-Year Report		
New Academy Sept 2014		
IDCJ Pre Service		
Other		
Adjourn		

MINUTES (NOTE: Delete items not covered in this meeting)

Key Points	Summary of Action, Discussion, Information Responsibility and Plans for Follow-up and Reporting
Purpose of Advisory Committee	Shana Munson explained that the Advisory Committee is set up for each of the Workforce programs to guarantee we are producing graduates that we need in the workforce. Any Advise on Curriculum and Equipment needed, as well as what we are doing right or things we need to work on is the purpose for every committee member here.
Election of Chair and Recorder	Chairman: Kevin Folmar Wichita Falls Police Department Recorder: Norma Adkins Texas Department of Criminal Justice
Approval of Minutes from the Last Meeting	Motion by Chief Williams . Second by Mike Hagy, to approve the minutes from the las Meeting. Minutes Approved
Old Business:	
2012-2013 Police Academy	100% pass Rate with 13 Cadets
New Squad Car	Purchased New Squad Car December 2012 Picture in handout
Jail School on Line	HEX still having a poor pass rate, waiting to see if they stay below standards for TCOLI
2013-2014 Police Academy	Started new academy September 9, 2013 with 21 Cadets

Continuing Business:	
New Business:	
Mid Year Report	Discussed the Mid-Year report, each member was given a copy
Program statistics: Graduates, majors, enrollment	100% pass rate will about 85% employed. Looking for 25% Gender equity in academies, last academy had about 25% female participation.
Workplace competencies	Cadets are trained with additional classes so they are ready for employment
Evaluation of facilities, equipment, and technology	Looks good at this time.
Advice on selection and acquisition of new equipment and technology	None
External learning experiences, employment, and placement opportunities	We continue to post job openings and we let recruiter come talk to the class for employment opportunities.
Promotion and publicity about the program to the community and to business and industry	We have attended several functions and parades to help promote the academy.
Professional development of faculty	Mike Hopper and Greg Fowler attend TCOLE annual Training Conference, which is required. Instructors have attended Advanced Instructor Courses and other Continuing edu classes.
Needs of students from special populations	This is handle as needed
Curriculum Decisions:	None
Review goals and objectives	This is done on a regular basis.
Program revisions, curriculum course review	TCOLE update the BPOC this year. Courses are reviewed and updated as needed.
Next Acadmey	Will start September 2014
Classes for 2012 - 2013	For Law enforcement training, we trained 707 students with the total hours of 22516. Classes are picking up and doing well. For Texas Department of Criminal Justice, we trained 1064 students and 67952 training hours.
TDCJ Pre-Service	TDCJ stated that they will continue to have TDCJ Pre-Service Classes held at the SIC for next year.
Update Board Members Resumes	Ask board members to make sure all information on resumes are up to date and if not please have them corrected.
Other:	<p>Lynn Beard with TCOLL called and will have a audit next week. TCOLL changed their name to TCOLE Texas Commission on Law Enforcement so the name will reflect what they do. TCOLL has mandated Dispatch Training as a Commission. Only license Academies can teach them. School Marshall Program will go into effect Jan 2014 and Only license academies can teach it. Mike Hopper has put in with TCOLE to attend the training.</p> <p>Advisory Training for those who missed the first training will be set up before the next meeting</p> <p>Motion to adjourn</p>

RECORDER SIGNATURE 	DATE 11 Nov 2013	NEXT MEETING
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