



VERNON COLLEGE- Wichita Falls Century City Center

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Advisory Committee Meeting Minutes Dental Assisting

CHAIRPERSON: Sarah Long		
MEETING DATE: 2/27/2014	MEETING TIME: 4:45pm	MEETING PLACE: Century City Conference Room
RECORDER: Dr. Robert Evans		PREVIOUS MEETING: 5/12/2011

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Sarah Long, Hygienist Instructor		
Dr. Evans, Dentist		
Dr. Frech, Orthodontist		
Melinda, Dentistry for Kids		
Michelle Wood, Vernon College		
Shana Munson, Vernon College		
MEMBERS ABSENT:		
Dr. Tracy Hill	Dr. Evans, CHCC	Dr. Hyde
Shani Page	Family Dentistry	Kool Smiles

AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action Motion made by Dr. Evans and Second by Dr. Frech to elect Sarah Long to be chair for the Dental Advisory Committee.	Program Coordinator
Approval of Minutes from the Last Meeting	Action: Motion made by Dr. Evan and Seconded by Dr. Frech to approve minutes.	Chair
Old Business:	None	Chair
Continuing Business:	None	Chair
New Business:		Chair
Program statistics: Graduates, majors, enrollment; list of graduates	Information: May 2013 graduated 16 dental assisting students. There are currently 16 students enrolled in the program	
Workplace competencies	Discussion/Action if needed	
Evaluation of facilities, equipment, and technology	Discussion- much of the equipment is adequate, but there were some selections of new technology	
Advice on selection and acquisition of new equipment and technology	Discussion-Dr. Evans and Dr. Frech spoke about digital x ray, mouth scanners, and a new model trimmer. The group discussed having Midwest	

	dental come out to do a demonstration as well as contacting Patterson and Henry shine manufacturing to see if they had some products that would work for us.
External learning experiences, employment, and placement opportunities	Discussion- the group discussed the clinicals that would be starting in April. Michelle Wood spoke about the importance of a good clinical site that would allow for a good learning experience for the student. The group spoke about employment opportunities and it was thought that all student who wanted jobs were being employed. The experience employers had with students during clinical rotations were key to student's employment opportunity.
Promotion and publicity about the program to the community and to business and industry; non-traditional recruiting	Discussion/Information- The dental program is very well applied for taking 32 applications for the Fall 2013 with only 16 spots. This program is online, but also featured during many tours of the campus including sophomore round up.
Professional development of faculty	Discussion/Information- Both Dr. Evans and Sarah Long have done trainings for their CEUs to keep their professional licenses. Discussion of doing training on remind 101 for keeping up with students.
Needs of students from special populations	Discussion/Information- The dental program will be featured in the upcoming "search: my future" evening that promotes gender equity in the programs that are typically gender specific.
Curriculum Decisions:	Dr. Frech gave some suggestion on his idea of a complete curriculum. He suggested repetition; of handing instruments, taking impressions, and making temporary's. He also suggested a mentoring program with students who finished the program last year and giving students incentives on where to go from 'here,' including consultants, coordinators, hygienist, etc... Melinda from Children's dentistry suggested some soft skills were needing to be emphasized. These included good customer service to all clients, not judging families, don't show frustration, treat everyone with respect.
Review goals and objectives	Action-
Program revisions, curriculum/course review	Action- The group talked about adding the accuplacer as a pre-requisite for applying to the dental program. This was due to the increasing number of students that are struggling academically.
Other:	
Recorder Signature	<i>Robert D. Eng 885</i> Date: 3/11/2014