



# VERNON COLLEGE- Wichita Falls Century City Center

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## Advisory Committee Meeting Minutes Dental Assisting

CHAIRPERSON: Sarah Long		
MEETING DATE: email meeting final 5/12/15	MEETING TIME: 5:15pm	MEETING PLACE: Century City Conference Room
RECORDER: Dr. Robert Evans		PREVIOUS MEETING: 2/27/14

### MEMBERS PRESENT:

### OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Sarah Long, Hygienist Instructor	Joel Richie, Midwest Dental	
Dr. Evans, Dentist		
Crystal Ojeda, WFS		
Melinda, Dentistry for Kids		
Nina Feldman, Vernon College		
MEMBERS ABSENT:		

### AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action Motion made by email to re-elect chair and recorder.	Program Coordinator
Approval of Minutes from the Last Meeting	Action: Motion made by email to approve minutes of last meeting.	Chair
<b>Old Business:</b>	None	Chair
<b>Continuing Business:</b>	None	Chair
<b>New Business:</b>		Chair
Program statistics: Graduates, majors, enrollment; list of graduates	Information: 16 students looking to test on May 15 2015 and graduate June 3 <sup>rd</sup> 2015.	
Workplace competencies	Discussion/Action if needed	
Evaluation of facilities, equipment, and technology	Discussion New digital x-ray machine purchased and utilized during the spring labs.	
Advice on selection and acquisition of new equipment and technology	Discussion-Dr. Parmer has reached out to us to inform us of possible donation of new equipment. Currently in the process of getting lists of current equipment to him and will follow through with a tour and visit with Dr. Parmer at the end of May 2015.	
External learning experiences, employment, and placement	Discussion-	

opportunities		
Promotion and publicity about the program to the community and to business and industry; non-traditional recruiting	Discussion/Information- The dental program continues to be a popular program and has many applicants for only 16 spots. Students are becoming more engaged in the events taking place on campus to help with marketing of the program to local high schools.	
Professional development of faculty	Discussion/Information	
Needs of students from special populations	Discussion/Information- The dental program was a part of GenTX 2015 and much information was provided for local high school in the region.	
Curriculum Decisions:		
Review goals and objectives	Action- motion by email and accepted for new program goals and outcomes to be used for 2015-16.	
Program revisions, curriculum/course review	Action- Accuplacer was used to rank students for the 2014-15 class, however we still do not have an average minimum score to use for entrance into the program. To be revisited again fall 2015.	
Other:		
Recorder Signature	Bob Evans	Date: 5/12/15

