

Advisory Committee Fall 2015 Annual Meeting Minutes
 Vocational Nursing, Room CCC Boardroom
 Vernon College-Century City

CHAIRPERSON: Tom Fitzwater		
MEETING DATE: April 5, 2016	MEETING TIME: Electronic	MEETING PLACE: Electronic
RECORDER: Connie Skidmore		PREVIOUS MEETING: Fall 2015

MEMBERS PRESENT: MEMBER'S ABSENT: OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Tom Fitzwater, Physical therapy assistant, community representative (attended electronically)		Sherrie Denham, MSN, RN, Director of Vocational Nursing
Kitty Howard, Deputy Director, Texas Workforce Commission (attended electronically)		
Peggy Kaufmann, LVN, North Texas State Hospital (attended electronically)		
Carol Lively, RN, Wilbarger Hospital (attended electronically)		
Connie Skidmore, RN, DON, Texhoma Christian Care Center (attended electronically)		

AGENDA


Agenda Item	Action, Discussion, or Information	Responsibility
Welcome & Introductions		
Purpose of Advisory Committee		
Election of Chair and Recorder		
Approval of Minutes from the Last Meeting		
Old Business: (if any, otherwise type None)		
Continuing Business: (List if any, otherwise type None)	None	
New Business:		
Approve changes (if applicable)	Action	Members Present

Program statistics: Graduates, majors, enrollment	Information/Discussion	Tom Fitzwater
Evaluation of facilities, equipment, and technology	Information/Discussion	Members Present
Recommendations of selection and acquisition of new equipment and technology	Information/Discussion	Members Present
External Learning experiences, employment and placement opportunities	Information	Tom Fitzwater
Professional development of faculty and recommendations (if applicable)	Information/Discussion/Action (if applicable)	Tom Fitzwater Members Present

MINUTES

Key Discussion Points	Action, Discussion, or Information
Old Business: (if any, otherwise type None)	None
Continuing Business: (List if any, otherwise type None)	None
New Business:	
Review SCANS and Gen Ed outcomes matrices	Scans to be sent out electronically for review and vote.
Approve SCANS and Gen Ed outcomes matrices	SCANS were approved electronically.
Program statistics: Graduates, majors, enrollment	LVN presently has 152 students. We have a class starting in August with 100 applicants.
Evaluation of facilities, equipment, and technology	LVN lab is in good shape.
Recommendations of selection and acquisition of new equipment and technology	No recommendations for new equipment at this time. Simspads have been approved.
External Learning experiences, employment and placement opportunities	LVN students continue clinical rotations at Texhoma Christian Care Center, Wilbarger General Hospital, United Regional Healthcare System, Promise Hospital of Wichita Falls, Seymour Hospital, Seymour Home Health, Wichita Falls Health Department, Clinics of North Texas, Wichita Home Health, House of Hope, Midwestern Healthcare LTC, Hospice of Wichita Falls, Wichita Falls Endoscopy Center, HealthSouth, Red River Hospital and Electra Hospital. Texhoma Christian Care Center, Advanced Care and Rehab, Hospice of Wichita Falls, and Henrietta Care Center have all shown interest in students who have or will complete the programs.
Adjourn	

RECORDER SIGNATURE:	DATE:	NEXT MEETING:
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