

Advisory Committee Spring 2015 Semi-Annual Meeting Minutes
Pharmacy Technician Program
Vernon College

CHAIRPERSON: Lisa Pickett (Acting for Gardner)		
MEETING DATE: February 11, 2015	MEETING TIME: 7:15AM	MEETING PLACE: Room 2309
RECORDER: Lisa Pickett		PREVIOUS MEETING: November, 12, 2014

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Christina Offield, CPhT, Walgreens	Lisa Pickett, CPhT, Instructor, United, Vernon College	Katrina Brasuell, CPhT, Pharmacy Technician Program Coordinator
Matt Baker, RPh, URHCS	Kristin Hoskins, Pharm D, United	Melissa Moore, Early College Start Coordinator
Chuck Weaver, RPh, Trotts Drug	Missy Owen, CPhT, Instructor, United, Vernon College	
Gary Schultz, Pharm D, United		
MEMBERS ABSENT:		
Aubri Fortis, CPhT	Coby Gardner, Pharm D, Walmart	
Doan Noe, Pharm D	Kendra Griffin, Pharm D, Walgreens	
Julie Van Pelt, CPhT, URHCS	LaCher Ingram, CPhT, Instructor, URHCS, Vernon College	
Sherrie Reddick, CPhT	Nicky Clay, CPhT/Manager, Walgreens	
Iris Pincheck, RPh, Wilbarger General Hospital	Tanya Thahn-Ha, CPhT, URHCS	
Jennifer Donley, Pharm D, Walgreens	Sandra Michael, Pharm D, Texas Oncology Pharmacy	

AGENDA

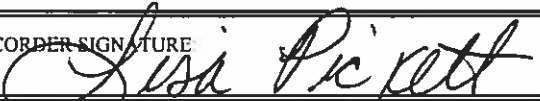
Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Katrina Brasuell
Approval of Minutes from the Last Meeting	Action	Lisa Pickett
Old Business:		
	None	Lisa Pickett
Continuing Business:		
Drug Screening for Students	Information/Discussion/Action	Lisa Pickett
New Business:		
The New Pharmacy Technician Curriculum	Information/Discussion/Action	Lisa Pickett/Katrina Brasuell
Program statistics: Graduates, majors, enrollment; list of graduates	Information	Lisa Pickett/Katrina Brasuell
External learning experiences,	Information/Discussion	Lisa Pickett/Membership

employment, and placement opportunities		
Professional development of faculty	Information	Lisa Pickett/Katrina Brasuell
Promotion and publicity about the program to the community and to business and industry; nontraditional recruiting	Information	Lisa Pickett
Other	Information	Lisa Pickett/Membership
Adjourn	Action	Lisa Pickett/Katrina Brasuell

MINUTES

Key Points	Summary of Action, Discussion, Information/Responsibility and Plans for Follow-up and Reporting
Election of Chair and Recorder	Lisa Pickett, Recorder, conducted the meeting, due to the absence of Colby Gardner.
Approval of Minutes from the Last Meeting	Lisa moved to approve the minutes from the last meeting. Katrina did not have a copy available for the committee; she will be sending them electronically. Approval of the minutes will be done electronically.
Old Business:	Lisa moved to Old Business. There was none.
Continuing Business: Drug Screening for Students	Lisa moved to Continuing Business. Drug Screening for students. Katrina presented several examples of how drug screening is done a several colleges in Texas that are also ASHP accredited. With the new Accreditation Standard in place, every ASHP accredited program must have some documentation of drug screening requirements for the profession and program. Katrina showed examples of both using screening prior to enrollment into the program and prior to externship/clinical rotations, and showing cost being covered by the patient. Everyone agreed that the screening was needed and that the best time is prior to externship/clinical rotation and that the student assume the cost. Katrina will begin adding the requirement to the application packet, Pharmacy Technician Handbook and the Vernon College Pharmacy Technician website. She will begin developing a release form for the student, it will be the standard 10 panel drug screening used for most employers. She will also have a list of approved sites for the drug screening. She will send the updated paperwork by email to each of the members for their approval. Chuck moved for a vote to accept the new drug screening, Gary seconded, the committee unanimously voted in favor.
New Business:	
The New Pharmacy Technician Curriculum	Lisa moved to New Business. The new Pharmacy Technician Curriculum. Katrina explained that in order to continue the quality of students we have, that we needed to change the certificate program to a level 2 certificate program with a minimum of 30 hours. This will allow us to continue having testing as requirement for acceptance into the program. It will also allow for us to move forward in the next year developing an Associate's Degree in pharmacy technician. Katrina explained she based her decision for the following classes based upon results found from the recent changes in the national test, PTCB certification exam. We will be adding an intro

	to Pharmacy (alleviating some of the course work from Community and Institutional Pharmacy practice), Drug Classification (allowing the students more exposure to pharmacology) and Pharmacy Third Party Billing (allowing more in-depth concepts of third party billing). This will change our contact hours from 912 to 1120, still allowing the students to complete certificate in 2 semester's foe day program, increasing credit hours from 24 to 30 hours. Gary motioned to accept the new curriculum and Kristin seconded, all approved.
Program statistics: Graduates, majors, enrollment; list of graduates	Lisa moved to next business. Program Statistics: Graduates, majors, enrollment. The night program just completed with 7 students, 2 continuing this semester, 2 have taken the national exam and passed, with 4 students obtaining employment.
External learning experiences, employment, and placement opportunities	Lisa moved to next business. External learning experiences, employment and placement opportunities. Katrina says that the current students have received very good reviews so far. She also asked if any of the members would like to come and speak to students about employment opportunities stating she could make time during class for this anytime.
Professional development of faculty	Lisa moved to next business. Professional development of faculty. Katrina will be unable to attend the ASHP meeting this summer, but has plans to attend next year and hopefully extend the opportunity to her adjunct instructors.
Promotion and publicity about the program to the community and to business and industry; nontraditional recruiting	Lisa moved to next business. Promotion and Publicity. Katrina stated that we will be having two events, Search My Future in March for non-traditional special population students to promote gender biased programs, one at Century City Center and Skills Center. Katrina mentioned that we offer a chance to win a scholarship if you attend this event. Also in May, we will have Gen Tex day for area seniors who plan to attend Vernon College, promoting the school and all our programs.
Other	Gary Schultz then asked if the class that started in the Fall, how many of them were continuing. Katrina said that she lost 3 students due to grades. Hopefully they will reapply in Fall of 2015.
Adjourn	Meeting adjourned by mutual consent at 7:45 AM

RECORDER SIGNATURE 	DATE 4-9-15	NEXT MEETING: Fall of 2015
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