

**Agenda – Meeting 18**  
**QEP Implementation Committee**  
**Vernon College**

November 2, 2010 ▪ 4:00 PM ▪ VER RM 423, CCC RM 504

- **Call Meeting to Order**
- **Approval of Minutes**
  - Meeting 16: August 30, 2010 (Exhibit A) & Meeting 17: October 5, 2010 (Exhibit B)
- **General Business Reports**
  - QEP Director
    - General Updates
  - Instructional Design & Technology Coordinator
    - Migration toward “The Event” Blackboard 9.1 will begin in spring 2011. Instructor training sessions will be offered all throughout spring and summer 2011, details will be provided at a later date.
    - Faculty resource inventory trainings available via appointment, call Roxie at x2316 to schedule one on one or departmental trainings.
- **QEP Evaluation Cycle**
  - Review and Approve the 2009-2010 QEP Annual Progress Report (Exhibit C)
  - Pilot Project Rubric Review (Exhibit D)
  - SENSE Benchmark Data Review
- **Updates/Reminders**
  - Pilot Project Applications Due: Wednesday, November 17
  - 2010-2011 Pilot Mid-Year Reports Due: December 1
  - Next Meeting Date: Tuesday, November 30 at 4:00 PM
- **Adjournment**

**Meeting Notes:**