

## 2013-2014 Committee/Advisory Council Report

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Committee Name: Academic Council

Chairperson: Dr. Gary Don Harkey

List of members: Dr. Brad Beauchamp, Jessica Bennett, Cathy Bolton, Greg Fowler, Dr. Karen Gragg, Marian Grona, Mark Holcomb, Kristin Harris, Joe Hite, Bettye Hutchins, Dr. Adrien Ivan, Joe Johnston, Lynn Kalski, Shana Munson, Sharon Winn, Michelle Wood

Dates of meetings: September 27, 2013, October 25, 2013, and November 22, 2013

Accomplishments:

September 27, 2013 –

1. Discussed upcoming changes to the developmental English and reading courses to accommodate the non-course-based (NCBO) requirements.
2. Discussed the Texas Higher Education Coordinating Board (THECB) policy change that had required the removal of low-completion degree plans. Vernon College deleted the A.A.S. degrees in Automotive Technology, Emergency Medical Services, and Farm and Ranch Management as result of the coordinating board regulations. With the reversal in policy, Vernon College has the opportunity to reinstate these degree plans. Action to implement these changes will be presented at a future meeting.
3. Reviewed the THECB requirements for core curriculum. The Student Core Competencies Subcommittee recommends keeping SPCH 1315 Public Speaking in the core and moving ENGL 1302 Composition II to the list of courses that students may select as their Humanities requirement. To meet the 42 semester credit hour core, the committee recommended adding KINE 1164 Introduction to Physical Fitness and Sports. COSC 1301 Introduction to Computing will no longer be included in the core requirements but may be included in the list of major requirements or elective options. The committee noted that some community colleges are including a computer literacy test in some programs with the option of taking an introductory course if the student does not successfully complete the test. Final recommendations will be submitted to the council at a future meeting.

October 25, 2013 –

1. The Industrial Automation Systems A.A.S. program submitted revisions effective fall 2014 to facilitate the 60-semester hour limit for A.A.S. degrees. The program degree plan deleted CETT 1407 Fundamentals of Electronics, moved COSC 1301 Introduction to Computing to the elective options list, and added CETT 1307 Fundamentals of Electronics. Similar revisions will be forthcoming for all A.A.S. degree plans.
2. Council members approved the addition of ACRW 0210 Academic Reading and Writing (a non-course based option) and ENGL 0305 Developmental Reading and Writing effective spring 2014 to accommodate the newly implemented TSI Assessment requirements and THECB mandates.

November 22, 2013 –

1. Council members approved the submission to the THECB of a Local Needs Course Renewal Application for AUMT 1472 High Performance Modification: Theory and Execution. The current approval expires August 2014. The Automotive Program Advisory Committee recommended continuing to offer this course as an elective because there is a demand for technicians who have the knowledge and ability to modify high-performance engines. No other course listed in the Workforce Education Course Manual (WECM) provides this specialized training.
2. Council members approved the revision of MATH 0310 Developmental Mathematics to accommodate the new Texas Success Initiative (TSI) Assessment requirements and to better align with the S3 Grant. Included in the revision is a statement that the course may be repeated two additional times for credit.
3. Council members approved the removal of COSC 1301 Introduction to Computing from the core requirements of the Vernon College Associate in Arts, Associate in Science, Associate of Arts in Teaching, and Associate in Applied Science degree plans to meet the 15-semester hour core curriculum and 60-semester hour maximum degree limits. Council members noted that SACS 2.7.3 requires at least 15 hours of general education coursework but computer literacy is no longer addressed.
4. After a review of the updated core curriculum requirements for the A.A., A.S., and A.A.T. degree plans, council members voted unanimously in support of the changes.

January 31, 2014 –

1. Council members approved the removal of ACNT 1303 Introduction to Accounting I, ACNT 1304 Introduction to Accounting II, DFTG 1315 Architectural Blueprint Reading, from the Vernon College course inventory.
2. Council members approved the revision of the Licensed Vocational Nursing Certificates of Completion to comply with Coordinating Board requirements and to satisfy the requirements for Perkins and Financial Aid eligibility. Revisions include contact hour changes for VNSG 1320 Anatomy and Physiology for Allied Health; VNSG 1329 Medical-Surgical Nursing I; VNSG 1330 Maternal-Neonatal Nursing; and VNSG 1460 Clinical-Licensed Vocational Nursing. Also approved was the deletion of VNSG 1360 Clinical Licensed Vocational Nursing.
3. By unanimous vote, council members approved the revision of course prerequisites for the following courses: POFT 2312 Business Correspondence and Communications to include only POFT 1429 Beginning Keyboarding; MATH 1314, MATH 1414, MATH 1332, and MATH 1342 reads: Texas Success Initiative complete in math. Also approved was the deletion of MATH 0111 Developmental Non-Course-Based Option for Intermediate Algebra and MATH 0302 Intermediate Algebra. MATH 0310 now covers the course materials previously taught in the deleted courses.
4. A vote of approval was made for revising the course description for MATH 0310 Developmental Mathematics to include intermediate topics and detailing that the course may be repeated twice for credit. The course prerequisite states that it is designed for students who are not TSI clear in math.
5. Council members approved the addition of ACMS 0101 Academic Mathematics Skills, a non-course-based option for bubble students falling just short of successful TSI scores in math or students identified by coursework in MATH 0310.
6. Council members approved replacing the PHED theory courses with the mirror KINE courses. Also approved was the deletion of PHED 1301 Introduction to Physical Fitness and Sport and the addition of KINE 1164 Introduction to Physical Fitness and Sport.

February 28, 2014

1. At the recommendation of the Cosmetology Advisory Committee and unanimously approved by the Academic Council, the prerequisites were revised for the following courses: CSME 1401 Orientation to Cosmetology; CSME 1451 Artistry of Hair, Theory and Practice; CSME 1543 Manicuring and Related Theory; CSME 1547 Principles of Skin Care/Facials and Related Theory; CSME 2244 Preparation for the State Licensing Written Examination; CSME 2245 Preparation

for the State Licensing Practical Examination; CSME 2343 Salon Development; CSME 2501 The Principles of Hair Coloring and Related Theory. The prerequisite now reads, "CSME 1405 and CSME 2310 or consent of instructor." The prerequisite for CSME 1405 Fundamentals of Cosmetology now reads, "Concurrent with CSME 2310 or consent of instructor."

2. Revision of the special fee for AHIMA student membership from \$50.00 to \$45.00 was unanimously approved by council members. This fee change is applied to HITT 1301 Health Data Content and Structure and HITT 2343 Quality Assessment and Performance Improvement.

March 28, 2014

1. At the recommendation of the Administrative Office Technology Advisory Committee, council members voted unanimously to delete the Administrative Assistant Option Certificate of Completion. Also approved was the revision of the prerequisite of POFT 1429 Beginning Keyboarding for POFT 1309 Administrative Office Procedures. Approved Medical Coding Certificate of Completion changes include the addition of HITT 1205 Medical Terminology and COSC 1301 Introduction to Computing to the list of electives; revision of approved elective hours from 6-8 to 5-8 bringing the total for the certificate to 35-38 semester hours and changing the completion time from 1 year to 1 ½ years.
2. Vernon College Board of Directors requested the reinstatement of the A.A.S. degrees for Automotive Technology, Emergency Medical Services and Farm and Ranch Management. Council members unanimously approved the reinstatement for the 2014-2015 academic year.
3. Council members approved an increase of the special fees for the Associate Degree Nursing and Licensed Vocational Nursing programs. The increase is necessary to offset fees for computerized testing that helps students prepare for the national licensing exam. The fee increase for ADN students will be \$295 and for LVN students the increase is \$81.
4. Council members reviewed and approved a list of courses designated as first college level courses for the following component areas:  
Reading: ECON 2301 Principles of Macroeconomics; ECON 2302 Principles of Microeconomics; ENGL 1302 Composition II; GOVT 2305 Federal Government; GOVT 2306 Texas Government; HIST 1301 US History I; HIST 1302 US History II; PSYC 2301 General Psychology; SOCI 1301 Introductory Sociology.  
Writing: ENGL 1301  
Math: MATH 1314 College Algebra; MATH 1332 Contemporary Mathematics I; MATH 1342 Elementary Statistical Methods; MATH 1414 College Algebra With Review. \*For students whose degree does not require math: BIOL 2401 Anatomy and Physiology I.

Recommendations:

1. Academic Council members recommended to the THECB a 42-semester hour core curriculum as follows:

### Core Curriculum Requirements

Component Area (THECB Codes)	Courses	Required Semester Credit Hours
Communications (010)	ENGL 1301, SPCH 1315	6
Mathematics (020)	MATH 1314, MATH 1414, MATH 1332, MATH 1342	3
Life and Physical Sciences (030)	BIOL 1406, BIOL 1407, BIOL 2401, BIOL 2402, CHEM 1406, CHEM 1411, CHEM 1412, PHYS 1401, PHYS 1402, PHYS 1403, PHYS 1404, PHYS 1415	8
Language, Philosophy, and Culture (040)	ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, HIST 2311, HIST 2312	3
Creative Arts (050)	ARTS 1301, DRAM 1310, MUSI 1304, MUSI 1306	3
American History (060)	HIST 1301, HIST 1302	6
Government / Political Science (070)	GOVT 2305, GOVT 2306	6
Social and Behavioral Sciences (080)	ECON 2301, ECON 2302, PSYC 2301, SOCI 1301	3
Foundation Component Area Option (090)	KINE 1164, ENGL 1302 (3*), Integrated Science Lab Hours(2*)	4
TOTAL		42

\*Indicates semester credit hours allocated to Foundation Component Area Option

2. Council members recommended to the Vernon College Board of Trustees the reinstatement of the previously closed A.A.S. degrees in Automotive Technology, Emergency Medical Services, and Farm and Ranch Management. Upon approval, the degree plans will be revised to meet the core curriculum and program semester hour requirements.

Membership suggestions: N/A

Agendas, exhibits and minutes posted to Vernon College web site address:

[www.vernoncollege.edu](http://www.vernoncollege.edu)

Submitted by: Dr. Gary Don Harkey

Date submitted: June 12, 2014