

ACADEMIC COUNCIL MEETING MINUTES
Friday, January 12, 2018
Interactive Video Classrooms
Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Shana Drury	Associate Dean of Instructional Services, Interim Chair	X	
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Mathematics Instructor	X	
Sherrie Denham	Director of Vocational Nursing		X
Christina Feldman	Director of Continuing Education	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor		X
Marian Grona	Director of Library Services	X	
Kristin Harris	Associate Dean of Student Services	X	
Joe Hite	Dean of Admissions & Financial Aid/Registrar		X
Mark Holcomb	Division Chair Information & Technology, Industrial Automation Systems Instructor	X	
Bettye Hutchins	SACSCOC Leadership Team, History Instructor	X	
Dr. Adrien Ivan	Faculty Senate Representative, History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Chase Thornton	Faculty Senate Representative, Government Instructor	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

Also present: Dr. Dusty Johnston, President, Athletics Representative and SACSCOC Leadership Team

I. OLD BUSINESS

Approval of Minutes –

Greg Fowler made a motion to accept the November 17, 2017 minutes as presented, seconded by Mark Holcomb. The motion passed unanimously.

II. NEW BUSINESS

A. Substantive Change Policy

Dr. Dusty Johnston

Dr. Johnston referenced the Substantive Change Policy that was included in the meeting documents. Council members agreed that there were no substantive changes over the past year. Close monitoring of course offerings is required to ensure timely notification to SACSCOC with all substantive changes. Mark Holcomb motioned to approve the review of the Substantive Change Policy, seconded by Chase Thornton. Committee members voted unanimously in approval.

B. Virtual College of Texas (VCT) Memorandum of Understanding

Paula Whitman

Paula Whitman referenced the Virtual College of Texas Memorandum of Understanding that was included in the meeting documents. She noted that Vernon College participates primarily as a Host which is the location where students enroll in an online course. The course is taught by faculty at a remote or Provider college. The *VCT Host and Provider Practices and Responsibilities* and the MOU are reviewed on an annual basis. Greg Fowler motioned to approve the review of the Virtual College of Texas Memorandum of Understanding and the *VCT Host and Provider Practices and Responsibilities*, seconded by Joe Johnston. The motion passed unanimously.

III. OTHER

A. The next Academic Council meetings will be Friday, February 9, 2018.

IV. ADJOURN

Approval of Minutes –

On January 16, 2018, Mark Holcomb made a motion to accept the January 12, 2018 minutes as presented, seconded by Melissa Moore. The motion passed by majority vote.