

ACADEMIC COUNCIL MEETING MINUTES
Friday, February 9, 2018
Interactive Video Classrooms
Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Shana Drury	Associate Dean of Instructional Services, Interim Chair	X	
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Mathematics Instructor	X	
Sherrie Denham	Director of Vocational Nursing	X	
Christina Feldman	Director of Continuing Education	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor		X
Marian Grona	Director of Library Services	X	
Kristin Harris	Associate Dean of Student Services	X	
Joe Hite	Dean of Admissions & Financial Aid/Registrar	X	
Mark Holcomb	Division Chair Information & Technology, Industrial Automation Systems Instructor		X
Bettye Hutchins	SACSCOC Leadership Team, History Instructor		X
Dr. Adrien Ivan	Faculty Senate Representative, History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Chase Thornton	Faculty Senate Representative, Government Instructor	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

Also present: Pam Rotz, Assistant Director of Licensed Vocational Nursing/Instructor

I. OLD BUSINESS

Approval of Minutes –

The minutes of the January 12, 2018 meeting were approved electronically by majority vote on January 16.

II. NEW BUSINESS

A. Computer and Information Sciences

Mark Holcomb was unable to attend the meeting so Shana Drury presented the recommendations of the Computer and Information Sciences Advisory Committee as listed below. Greg Fowler motioned to approve the revisions to the Certificate and A.A.S. Degree plans effective Fall 2018 and Joe Johnston seconded the motion. Council members voted unanimously in approval.

Additions:

- ELPT 1355 Electronic Applications
- ITNW 1354 Implementing and Supporting Servers
- ITNW 2335 Network Troubleshooting and Support
- ITNW 2421 Networking with TCP/IP
- ITNW 2453 Advanced Routing and Switching

Revision:

- CPMT 1451 IT Essentials: PC Hardware and Software (now the capstone course)

Deletions:

- ITNW 1454 Implementing and Supporting Servers
- ITNW 2435 Network Troubleshooting and Support
- ITNW 2321 Networking with TCP/IP
- ITNW 2353 Advanced Routing and Switching
- ITSC 1315 Project Management Software

Occupational Skills Award: CPMT 1451, ITNW 1325, ITNW 2312, ITNW 2335
Verification of Workplace Competencies: ITSC 2335 (COC)
ITSC 2335 or ITSC 2364 (A.A.S.)

B. Industrial Automation Systems

Shana presented the Industrial Automation Systems Advisory Committee's recommended revisions to the program's certificate and A.A.S. degree plans as outlined below. Greg Fowler motioned to approve revisions effective Fall 2018. Kristin Harris seconded the motion and it passed by unanimous vote.

Additions:

- CBFM 2417 Mechanical Maintenance
- ELPT 1411 Basic Electrical Theory
- ELPT 2355 Programmable Logic Controllers II

Revisions:

- ELPT 2443 Electrical Systems Design (now the capstone course)

Deletions:

- CETT 1402 Electricity Principles
- ELMT 2441 Electromechanical Systems

Occupational Skills Award: ELPT 1411 or HART 1401, ELPT 1441, ELPT 1457
Verification of Workplace Competencies: ELPT 2443 (COC);
ELPT 2443 and ELPT 2449 (A.A.S.)

C. Health Information Management Certificate

Greg Fowler made a motion, at the recommendation of the program's advisory committee, to list HITT 2260 Clinical-Health Information/ Medical Records Technology/Technician as the

Verification of Workplace Competencies for the Health Information Management Certificate of Completion effective Fall 2018. Chase Thornton seconded the motion and it passed by unanimous vote.

D. Emergency Medical Services

At the recommendation of the Emergency Medical Services Advisory Committee, Greg Fowler made a motion to add a fee of \$66.00 to EMSP 1338 and a fee of \$40.00 to EMSP 1501 for the Platinum Ed EMStesting fee. This change will be in effect starting Fall 2018. Paula Whitman seconded the motion and it was unanimously approved.

E. Developmental Mathematics

Paula Whitman made a motion to revise the developmental mathematics courses as listed below. Greg Fowler seconded the motion. Paula explained that Vernon College has been designated as a math pathways school. Students requiring developmental math instruction, based on their TSI scores, will be guided to a pathway leading to Contemporary Mathematics or to a pathway leading to College Algebra. Students successfully completing Contemporary Mathematics will not be considered TSI clear in algebra unless they retake the test and reach the required score for algebra. Paula explained that students will benefit from the College Algebra with Co-requisite class of Developing Algebra II because they will have the same instructor for the developmental and college level instruction. She cautioned that since the courses are 'paired' that students will not be able to drop one class without dropping the other. Paula also noted that all students enrolled in developmental courses will receive a letter grade rather than a grade of pass or fail. Kristin Harris commented that this will be beneficial to students receiving financial aid. Joe Hite cautioned that students who start on one pathway and then change to the other might be in danger of exceeding the maximum number of credit hours for developmental coursework. Paula said training sessions will be scheduled and charts will be available to help college personnel to assist students as they register for fall classes.

In addition to the co-requisite courses, students with low TSI scores will enroll in MATH 0400 Foundations of Math or MATH 0313 Developing Algebra Skills I. These courses will prepare students for success when they enroll in the co-requisite courses. As a Non-Course-Based Option (NCBO), students may attend open lab sessions for additional help. The motion received unanimous approval.

Additions:

MATH 0313 Developing Algebra Skills I
MATH 0314 Developing Algebra Skills II

Revisions:

MATH 0332 Developing Contemporary Math Skills (add Special Fee: \$50.00 and remove the Lab Fee \$24.00)
MATH 0400 Foundations of Math (add Special Fee: \$50.00 and remove the Lab Fee \$24.00)

Deletions:

MATH 0214 Developing Algebra Skills
MATH 0310 Developmental Mathematics

F. Career and Technical Programs Verification of Workplace Competencies

In Mark Holcomb's absence, Shana presented a chart listing the Verification of Workplace Competencies for each program for 2018-2019. Shana stated that each program's advisory committee reviewed and approved the courses as listed. Greg Fowler made a motion to approve the courses as listed and Chase Thornton seconded the motion. Committee members voted unanimously in approval.

G. Occupational Skills Award 2018-2019

Shana also presented a list of the program's Occupational Skills Awards for 2018-2019 on behalf of Mark Holcomb. The program advisory committees also reviewed and approved these courses. Greg Fowler motioned to accept the courses as listed. Kristin Harris seconded the motion and the vote was unanimous in approval.

III. OTHER

A. Core Objective Assessments Update

Brad stated that students assessed Social Responsibility during the fall semester. He is working on the State Core Curriculum Report which is due later this spring. Students will be assessing Communication toward the end of this semester.

B. The next Academic Council meetings will be Friday, March 9, 2018. Shana reminded committee members that the March meeting will be the final opportunity to make program and catalog changes.

IV. ADJOURN