

ACADEMIC COUNCIL MEETING MINUTES
Friday, February 26, 2016
Interactive Video Classrooms
Vernon Campus and Century City Campus

Present: Dr. Gary Don Harkey, Chair; Dr. Brad Beauchamp, Shana Drury, Greg Fowler, Clara Garza (substitute for Kristin Harris), Marian Grona, Joe Hite, Mark Holcomb, Bettye Hutchins, Joe Johnston, Melissa Moore. Absent: Christina Feldman, Dr. Karen Gragg, Kristin Harris, and Mary Rivard

I. Old Business

A. Approval of Minutes

Gregg Fowler motioned to accept January 29, 2016 minutes, seconded by Joe Hite. The motion passed unanimously.

II. New Business

A. ACMT 0100 Academic Math Transitions

As substitute for Dr. Gragg, Shana Drury made a motion to add the following statement to the catalog's course description: This Intervention is designed specifically for students assessed at BASE levels under 5 and must be part of a student's co-enrollment in MATH 0300 Pre-Algebra. Joe Johnston seconded the motion and it received unanimous approval.

B. Business Management

Mark Holcomb tabled the changes for the Business Management Program until March.

C. Associate Degree Nursing

Shana motioned to add MATH 1342 Elementary Statistical Methods as an option for the General Education math requirements. She explained that the Bachelor of Science in Nursing degree requires a statistics course and adding the option will eliminate the need for Course Substitution Forms. Greg Fowler seconded the motion and it passed unanimously.

D. KINE 1308 Sports Officiating I

Shana made a motion to delete KINE 1308 Sports Officiating I from the college inventory. This course was last taught many years ago and there are no plans to offer the course in the future. Greg Fowler seconded the motion and it passed unanimously.

E. Shana presented a document listing the Marketable Skills Award for each CTE program and in the form of a motion she requested that the committee approve the selections. Greg Fowler seconded the motion and the committee gave unanimous approval.

F. Shana also presented the Workplace Competencies for each CTE program for the committee to review. Shana motioned that the selections be approved as presented. Joe Hite seconded the motion and it received unanimous approval.

G. Shana reviewed the 2015 GIPWE requirements for level I (CERT 1) and level 2 (CERT 2) certificates of completion. She explained that any program that requires testing or includes selective acceptance must be identified as a level 2 (CERT 2) program. Students in this category will be required to take the TSI assessment and if accepted into the chosen program but not TSI clear, that student will be required to take a developmental course along with the program required courses. These requirements will be explained in the program's introductory information in the college catalog. Marian Grona seconded the motion and committee members voted unanimously in approval of the revisions.

III. Other

A. Core Objective Subcommittee Update

Dr. Brad Beauchamp, Coordinator for the Assessment of Student Learning, reported that he has been collecting data for the ASPEN project, evaluating ESCR, and assisting faculty in selecting rubrics for the spring signature assignment. He reported that several colleges are participating in a state-wide project where colleges submit samples of their student's reports for review by other colleges. Brad stated that the summer signature assignment topic is social responsibility.

B. Shana asked committee members to review the list of ACGM and WECM mandatory revisions. Specifically, she mentioned the course title changes for MATH 1332, MATH 1350 and MATH 1351. Dr. Harkey thanked Shana and Donna Egoavil for their efforts to identify these necessary revisions for the 2016-2017 *General Catalog* and the course syllabi.

C. The next Academic Council meeting, scheduled for 11:00 a.m. on April 1, 2016 in CCC712 and VER204.

IV. Adjourn

The committee voted unanimously to adjourn.