

**ACADEMIC COUNCIL MEETING MINUTES**  
**Friday, February 28, 2014**  
**Interactive Video Classrooms**  
**Vernon Campus and Century City Campus**

Present: Dr. Gary Don Harkey, Chair; Jessica Bennett, Cathy Bolton, Greg Fowler, Dr. Karen Gragg, Marian Grona, Mark Holcomb, Kristin Harris, Joe Hite, Bettye Hutchins, Dr. Adrien Ivan, Joe Johnston, Lynn Kalski, and Shana Munson. Absent: Dr. Brad Beauchamp and Michelle Wood.

**I. Old Business**

**A. Approval of Minutes**

Joe Hite motioned to accept the January 31, 2014 minutes as presented seconded by Jessica Bennett. The motion passed unanimously.

**B. Suggested Transfer Curriculum**

This item was tabled until the college receives confirmation that the THECB has approved the Core Curriculum.

**II. New Business**

**A. Cosmetology**

Shana Munson made a motion to revise the prerequisites for the following courses: CSME 1401, CSME 1405, CSME 1451, CSME 1543, CSME 1547, CSME 2244, CSME 2245, CSME 2343, CSME 2501, CSME 1553 to read, "Prerequisites: CSME 1405 and CSME 2310 or consent of instructor"; the prerequisites for CSME 1405 will read, "Concurrent with CSME 2310 or consent of instructor." Cathy Bolton seconded the motion and it received unanimous votes of approval.

Shana also reported mandatory WECM changes of the CIP codes for two Cosmetology courses. CSME 1434 and CSME 2444 now have CIP code 12.0413.

**B. Health Information Management**

Shana reported that the fee for AHIMA student membership is now \$45.00. She motioned to revise the Special Fee for HITT 1301 and HITT 2343 from \$50.00 to \$45.00. Cathy Bolton seconded the motion and it passed unanimously.

**C. Reverse Transfer**

Joe Hite explained that students completing coursework at a 4-year university and then transferring those credits back to Vernon College often find that they are lacking credits that VC requires for an associate's degree (Credits for Physical Education activity courses is very common). Joe made a motion to add verbiage to the catalog to allow substitution for any course required in the 18 SCH above the 42 SCH core which is not a requirement of the 4 year institution. Karen Gragg seconded the motion and committee members gave unanimous approval. Joe Hite reminded council members that the A.A., A.S., A.A.T. and A.A.S. degrees each require a minimum of 60 SCH of which a minimum of 25% must be completed at Vernon College.

**III. Other**

**A.** Joe Hite initiated a discussion about students repeating courses. The policy states that the last punitive grade received in a course is included in the students' GPA. MSU policy counts the highest grade earned, but students are not allowed to repeat a course that they received a grade of A or B. Joe asked POISE staff when they were here if it were possible to change that setting in our system. It is possible but there is no way to make a start day so it would be retroactive to all students. Cathy Bolton spoke in support of this change because it has affected her program and it would be beneficial to some of her students to have the change

in policy. If approved, the change will officially begin with the *2014-2015 General Catalog* and be ready by Fall I grades. Cathy motioned to change the policy so the highest grade earned counts towards students GPA as opposed to last punitive grade earned. Bettye Hutchins seconded and it passed unanimously. .

- B.** Gary Don posed a question to Joe Hite about a possible stipulation/requirement which would require the students who have successfully completed developmental coursework to register for the first college level course prior to being cleared to register for other courses. Such a requirement should improve success rates of developmental students in the first college level course. Gary Don will speak with other colleges to find out what their policies and opinions are. He asked that faculty and division chairs think it over and consider all possible advantages/disadvantages for discussion at the next meeting.
- C.** The next Academic Council Meeting will be Friday, March 28, 2014, at 11:00 am in VER204 and CCC712.

#### **IV. Adjourn**

The committee voted unanimously to adjourn.