

ACADEMIC COUNCIL MEETING MINUTES
Friday, September 18, 2015
Interactive Video Classrooms
Vernon Campus and Century City Campus

Present: Dr. Gary Don Harkey, Chair; Dr. Brad Beauchamp, Christina Feldman, Dr. Karen Gragg, Marian Grona, Kristin Harris, Joe Hite, Mark Holcomb, Bettye Hutchins, Joe Johnston, and Melissa Moore. Absent: Shana Drury and Greg Fowler (attending a conference)

I. Old Business

A. Approval of Minutes

Marian Grona motioned to accept May 2, 2015 minutes, seconded by Joe Hite. Joe Hite motioned to accept the July 14, 2015 minutes, seconded by Karen Gragg. The motions passed unanimously.

II. New Business

A. Pharmacy Technician Program

In Shana Drury's absence, Dr. Harkey made a motion, effective Fall 2016, to revise the Pharmacy Technician Certificate of Completion by increasing the total semester credit hours from 24 to 30. This change is accomplished by adding three courses including PHRA 1201 Introduction to Pharmacy, PHRA 1205 Drug Classification, and PHRA 1240 Pharmacy Third Party Payment. Additionally, the lecture-lab hours for PHRA 1243 Pharmacy Technician Certification Review will change to one hour lecture and two hours lab (1-2) for a total of 48 contact hours. These changes will keep the curriculum current with the information that best prepares the students to become certified and work in the occupation and the changes keep the program in compliance with WECM and the requirements for financial aid for certificate only programs. Joe Hite seconded the motion and committee members voted unanimously in approval.

B. Core Curriculum Objectives Update

Dr. Brad Beauchamp reported that the assessment team reviewed samplings of student's signature assignment reports. Topics covered to date include: Fall 2014 Empirical and Quantitative Skills; Spring 2015 Personal Responsibility; and Summer 2015 Teamwork. The topic for Fall 2015 is Critical Thinking.

III. Other

A. ACGM Mandatory Revisions

KINE 1304 Personal/Community Health – revisions of course description and outcomes
TECH 1311 Educating Young Children – revised of course description
TECA 1354 Growth and Development – revision of course outcomes

B. WECM Mandatory Revisions

Delete: CSME 2415 Cosmetology Instructor III- archived in WECM
Add: CSME 2449 Cosmetology Instructor III effective Spring 2016
WLDG1434 Introduction to Gas Tungsten Arc (GTAW) Welding – revision of course description

C. The next Academic Council meeting will be Friday, October 16, 2015 at 11:00 am

IV. Adjourn

The committee voted unanimously to adjourn.