

ACADEMIC COUNCIL MEETING MINUTES
Friday, September 21, 2018
Interactive Video Classrooms
Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Dr. Elizabeth “Lisa” Crandall	Vice President of Instructional Services, Co-Chair		X
Shana Drury	Associate Dean of Instructional Services, Co-Chair	X	
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Mathematics Instructor		X
Christina Feldman	Director of Continuing Education		X
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor		X
Marian Grona	Director of Library Services		X
Kristin Harris	Associate Dean of Student Services	X	
Mark Holcomb	Division Chair Information & Technology, Industrial Automation Systems Instructor	X	
Bettye Hutchins	Faculty Senate Representative, History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Kirk Polk	Government/ Faculty Senate Representative	X	
Amanda Raines	Director of Enrollment Management/ Registrar		X
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Steven Underhill	Business Administration/ Faculty Senate President		X
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

Also present: Jackie Polk, Counselor

I. OLD BUSINESS

Approval of Minutes – May 21, 2018

Greg Fowler made a motion to accept the May 21, 2018 minutes, seconded by Kristin Harris. The motion passed unanimously.

II. NEW BUSINESS

A. Dual Enrollment Policy Statement

Greg Fowler

Greg reported the changes that were made to the policy. He then made a motion to approve the board approved SACSCOC Dual Enrollment policy. Mark Holcomb seconded the motion and it received unanimous approval.

- B. Program and Discipline Evaluation Templates Mark Holcomb/ Greg Fowler
Greg discussed the changes to the discipline evaluation templates and Mark discussed the changes to the program evaluation. He discussed the addition of section 10-A.
Greg Fowler made a motion to approve the Program and Discipline Evaluation templates. Joe Johnston seconded the motion. The motion passed unanimously.
- C. PSYC 2314 Lifespan Growth & Development Greg Fowler
Greg Fowler made a motion to remove the prerequisite for PSYC 2314 effective Spring 2019. The Academic Course Guide Manual (ACGM) no longer lists a course prerequisite. Plans are in motion to require this course for the LVN program. Paula seconded the motion and the motion passed unanimously.
- D. Business Management Mark Holcomb
Mark made a motion to delete BUSG 2366 and BUSG 2367 due to the courses not being included in degree plans and the courses have not been offered for several years. Bettye Hutchins seconded the motion. The motion passed unanimously.

III. OTHER

- A. Substantive Change Policy Shana Drury
<http://www.sacscoc.org/pdf/081705/SubstantiveChange.pdf>
This link is a reminder of the SACSCOC policy
- B. Substantive Change Notification Shana Drury
Committee members discussed the dual credit policy and the Fall 2018 enrollments. After review, one school was possibly found over the 25% limit toward a program or degree, which could require notification to SACSCOC. There were several questions about the policy and other dual credit sites. Vernon College will obtain clarification from SACSCOC regarding this issue and an update will be provided during the October 2018 Academic Council meeting.
- C. Core Objective Update Brad Beauchamp
Brad was absent due to the Core Objective assessments meeting. The group is assessing critical thinking assignments from students enrolled in the summer classes. Personal responsibility is the assessment topic this fall.

Academic Council members also discussed advising, SACSCOC changes and changes to the LVN program. These discussions will continue later.
- D. The next Academic Council Meeting will be Friday October 19, 2018.

IV. ADJOURN