

ACADEMIC COUNCIL MEETING MINUTES
Friday, October 18, 2015
Interactive Video Classrooms
Vernon Campus and Century City Campus

Present: Dr. Gary Don Harkey, Chair; Dr. Brad Beauchamp, Shana Drury, Christina Feldman, Greg Fowler, Dr. Karen Gragg, Marian Grona, Kristin Harris, Joe Hite, Mark Holcomb, Bettye Hutchins, Joe Johnston, and Melissa Moore. Absent: Bettye Hutchins

I. Old Business

A. Approval of Minutes

Joe Hite motioned to accept September 18, 2015 minutes, seconded by Mark Holcomb. The motion passed unanimously.

II. New Business

A. Administrative Office Technology

Mark Holcomb made a motion to delete POFM 1164 Practicum (or Field Experience) – Medical Administrative/Executive Assistant and Medical Secretary from the college’s course inventory. This course is no longer included as a requirement or as an elective in the program. Greg Fowler seconded the motion and the committee voted unanimously in approval.

B. Associate Degree Nursing

Shana Drury motioned to revise the course description for RNSG1246 Legal & Ethical Issues for Nursing. Prerequisites for the course would read: “Admission to the ADN program, licensed vocational nurse, or consent of Director of Nursing.” Dr. Mary Rivard requested this change to reduce the number of semester hours required in the fall semester for LVN transition students. Mark Holcomb seconded the motion. Joe Hite questioned whether the reduction in hours for the fall semester would make students ineligible for financial aid. According to the degree plan listed in the *2015-2016 General Catalog*, the fall semester hour requirements will change from 10 to 8. The motion passed unanimously

III. Other

A. Core Objective Subcommittee Update

Dr. Brad Beauchamp reported that faculty are working with their students on the Critical Thinking Skills Core Objective assignment. He is also working on reports for the College Effectiveness Committee.

B. The next Academic Council meeting, scheduled for November 20, will be held electronically due to Sophomore Roundup scheduled for that same day.

IV. Adjourn

The committee voted unanimously to adjourn.