

## CALENDAR COMMITTEE MEETING MINUTES

January 31, 2014

Interactive Video Classrooms

Vernon Campus and Century City Campus

Members present: Gary Don Harkey (Co-Chair), Joe Hite (Co-Chair), Garry David, Shana Munson, Rita Lee, Sjhonton Fanner, Karen Gragg, Mike Ruhl, Melissa Elliott, Darlene Kajs, Joe Johnston, Barbara Jinks, Mary Floyd, Linda Haney, Clara Garza, Christie Lehman, and Michelle Downes.

Members absent: Stacy Lallmann, Kristen Harris, Dina Neal, Greg Fowler, Adrien Ivan, Kim Bateman, Mark Holcomb, and Cathy Bolton.

Dr. Harkey called the meeting to order at 10:00am and thanked everyone for attending. Dr. Harkey had previously e-mailed the proposed calendar for review prior to the meeting. He noted the mandated common calendar dates from the THECB were as follows: No earlier than August 25<sup>th</sup>, 2014 for fall classes; No earlier than January 19<sup>th</sup>, 2015 for spring classes; No earlier than June 1<sup>st</sup>, 2015 for summer classes.

Fall 2014: Classes will begin on August 25<sup>th</sup>, 2013. Sports Day will be Thursday, October 16<sup>th</sup>, 2014 and finals December 6<sup>th</sup> & 8<sup>th</sup>-11<sup>th</sup>. This will leave one week between the last day of finals and the first day of Christmas break, which will be December 20<sup>th</sup> until January 4<sup>th</sup>.

Spring 2015: Midwestern State University and area schools have spring break set for March 16<sup>th</sup> to March 21<sup>st</sup>. This includes the Saturday during spring break but not before. If spring break is used as the dividing date between the Spring I and Spring II 8 week semesters, Spring classes will begin January 20<sup>th</sup>, 2015. Finals will be May 9<sup>th</sup> and 11<sup>th</sup>-14<sup>th</sup>. No May Mini term for 2015. There is not enough time available to have any May Mini classes.

Summer classes will begin June 1<sup>st</sup>, 2015. Summer I finals will be July 1<sup>st</sup> and 2<sup>nd</sup>. Summer II classes will begin on July 6<sup>th</sup> with Summer II Finals being held August 5<sup>th</sup> & 6<sup>th</sup>.

Melissa proposed calendar without May-mini to the Board of Trustees at the next scheduled meeting on February 19, 2014. Rita Lee seconded and the motion was passed unanimously.

2015-2016 Calendar was discussed. It will be similar to the 2014-2015 calendar with the exception of Spring Break. At this point MSU has their Spring Break schedule for March 21-26 which is 9 weeks into the semester. So Gary Don asked everyone to think about this for the next year's meeting, would we rather have our Spring Break separate our semesters or be the same as MSU? He will discuss with MSU about changing their Spring Break but this was just something he wanted everyone to know in advance.

There being no further business, Melissa Elliott motioned for the meeting to be adjourned. Joe Hite seconded the motion and the meeting was adjourned at 10:45am.