

## Catastrophic Leave Committee Meeting

September 18, 2015

### Agenda

1. Call to Order
2. Roll/ Introduction of Members
3. Review Purpose and Responsibilities
4. Discuss/determine/document if any revisions need to be made to the policy
5. Determine if continuation of meetings via email to review/approve requests are satisfactory
6. Other business
7. Adjourn

### Minutes

Meeting was called to order at 10:02 a.m.

Members in attendance: Haven David-chair, Nancy Smith, Mindi Flynn, Jason Scheller, Amanda Raines, Mary Jane Batchelor, Connie Monteith, Angela Walker and Dean Brumley. Absent members: Ann Schultz, Iva Belew, Sharon Cudjo, Jessie Dickerson, Cyndi Danner, Mary Ann Noah and Rachel Toy.

Purpose and Responsibilities reviewed. No suggested changes.

Policy reviewed. Clarification on the amount of days an employee can receive from the Sick Bank. No suggested changes.

All members present agreed to continue meeting via email to vote on requests for catastrophic leave.

No other business.

Meeting adjourned at 10:08 a.m.