

Catastrophic Leave Committee Meeting

October 14, 2016

Agenda

1. Call to Order
2. Roll/ Introduction of Members
3. Review Purpose and Responsibilities
4. Discuss/review possible changes to policy.
5. Determine if continuation of meetings via email to review/approve requests are satisfactory
6. Other business
7. Adjourn

Minutes

Meeting was called to order at 10:00 a.m. Roll was taken and introduction of new members was made. Committee members present were Haven David – Chair, Nancy Smith, Amanda Raines, Jason Scheller, Cyndi Danner, Connie Monteith, Kasey Humphries, Rachel Toy, Michelle Downes, Ann Schultz, Sharon Cudjo, Dean Brumley, Mindi Flynn, Angela Walker and Mary Jane Batchelor. Member absent was Iva Belew.

All members had reviewed the Purpose and Responsibilities of the committee. No changes or updates were suggested.

Discussion was held regarding our current policy and the policies from College of the Mainland and Collin College. It was the consensus that Haven David, chair would combine the Vernon College's policy with the College of the Mainland policy to include the requirement that to participate in the sick leave bank an employee must contribute to the bank. This draft will be sent out to the committee members for review and we will meet again before the Christmas break.

All members agreed that meeting via email to review and vote on Sick Bank Requests was satisfactory. Members did request that the amount of bank leave used prior be added to the email.

No other business.

Kasey Humphries made a motion to adjourn. Mindi Flynn seconded the motion.

Meeting adjourned at 10:28 a.m.