

## College Effectiveness Committee

Minutes

April 20, 2018

9:00 a.m.

Vernon 204 and CCC 712

- Welcome - The meeting was called to order by Betsy Harkey, Chair at 9:05 a.m.
- Review of committee attendance

<b>Vernon College Position</b>	<b>Member</b>	<b>Present</b>	<b>Not Present</b>
Director of Institutional Effectiveness and SACSCOC Liaison	Betsy Harkey, Chair	X	
Dean of Administrative Services	Garry David	X	
Dean of Admissions and Financial Aid/Registrar	Joe Hite	X	
Dean of Student Services	Jim Nordone	X	
Associate Dean of Instructional Services	Shana Drury	X	
Associate Dean of Student Services	Kristin Harris	X	
Division Chair - Communications, English Instructor	Joe Johnston	X	
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler	X	
Division Chair- Information and Technology, Industrial Automation Instructor	Mark Holcomb	X	
Division Chair- Math and Science, Math Instructor	Paula Whitman	X	
Director of Admissions and Records	Amanda Raines	X	
Director of Continuing Education	Christina Feldman	X	
Director of Financial Aid	Melissa Elliott	X	
Director of Human Resources	Haven David	X	
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander	X	
Recruiting Coordinator	Rachel White	X	
Institutional Support Specialist	Jim Binion	X	
Director of Library Services	Marian Grona	X	
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman	X	
Director of Student Success Pathway	Criquett Lehman		X
Early College Start Coordinator	Melissa Moore	X	
Marketing and Community Relations, Coordinator	Holly Scheller	X	
Instructional Design and Technology Coordinator, Faculty	Roxie Hill	X	
Student Information Software Coordinator	Ivy Harris	X	

Counselor	Clara Garza	X	
Counselor	Lindsey David		X
Director of Quality Enhancement, Faculty Speech Instructor, and SACSCOC Leadership Team	Dr. Donnie Kirk	X	
Faculty Senate Representative, History Instructor	Jason Scheller	X	
Faculty, English Instructor	Misti Brock		X
Coordinator of Instructional Assessment, Faculty Math Instructor	Dr. Brad Beauchamp	X	
Faculty Senate Representative, Biology Instructor	William Robertson	X	
SACSCOC Leadership Team and History Instructor	Bettye Hutchins	X	
Coordinator of Tutoring Center	Amber Hunsaker	X	
Business Office Manager	Mindi Flynn	X	
Student Billing Accountant	Christie Lehman	X	
Students	Kelsey Martin		X
	Laramie Dunn		X
Administrative Assistant/Director of Institutional Effectiveness	Anna Martin		X
Administrative Assistant/Associate Dean of Instructional Services	Judy Ditmore	X	
Administrative Assistant/Human Resources – Physical Plant, Employees Forum Representative	Toni Jones	X	
Administrative Assistant/Instructional Services	Linda Haney	X	
Administrative Secretary to the President	Mary King	X	
Employees Forum Representative	Rosa Alaniz	X	
President, Athletics Representative and SACSCOC Leadership Team	Dr. Dusty Johnston	X	

- Approval of March 23, 2018 minutes. **(Exhibit A, Action Item)** – Shana Drury made the motion to approve, Greg Fowler seconded, the motion passed.
- Director of Institutional Effectiveness Update:
  - Current project – SACSCOC Off-site Review Committee – Off-site cluster meetings during the last week in April in Atlanta, Georgia.
- Mapping of Student Success Efforts next update Summer 2018
  - Quality Enhancement Plan – Dr. Donnie Kirk
  - Student Learning Outcomes Measures – Dr. Brad Beauchamp
  - Title III, ERP/SIS and Student Success Pathway – Ivy Harris and Criquett Lehman

- SACSCOC
  - The Vernon College Compliance Certification Reaffirmation Report – SACSCOC Off-site Review Committee response should be received in early June.
- Planning Calendar reminders (Exhibit B)
- SENSE Review – Dr. Donnie Kirk (Exhibits C and D)
- Future meetings – Summer 2018 along with electronic updates as needed
- Thank you and Adjournment - The meeting was adjourned at 9:32 a.m.