

**2014-2015  
Annual  
Committee/Advisory Council Report**

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Committee Name: Employee Handbook Committee

Chairperson: Haven David

List of members: Dr. Gary Don Harkey, Joe Hite, Garry David, John Hardin III, Traci Fulton, Thomas Hickey, Will Robertson, Dr. Scott Hamilton, Mindi Flynn, Vicki Bradley, Nancy Arnold, Ellen Binion, Karen Defoor, Tami Hastwell

Dates of meetings: 10/24/15, 2/13/15, 5/8/15

Accomplishments: Reviewed prior year Employee Handbook, updated/revised, approved for Board of Trustee approval, posted and sent to all employees for review

Recommendations: see items highlighted in yellow in 2015-2016 Employee Handbook

Membership suggestions: Replace Dean Hardin and Karen Defoor

Agendas, exhibits and minutes posted to Vernon College web site address: Yes

Submitted by: Haven David

Date submitted: 9/11/15