

## Annual Committee Report

Committee Name: Honors Program Committee

Chairperson: John B. Hardin III, Dean of Student Services

List of Members: John B. Hardin III, Jacqueline Bone, Brandi Brannon, Cindy Coufal, Clara Garza, Debbie Richard, Dona Crow, Gary Don Harkey, Jackie Polk, Jan Shoemaker, JoAnn Sharp, Kristin Harris, Linda Kalski, Lyndon Burnham, Mike Ruhl, Sarah Davenport, Sharron Shelton, Sjhonton Fanner, Wanda Dye

Dates of Meetings: February 15, 2012

Accomplishments: 2012 Honors Program held on April 20, 2012 in the Wichita Room of the Region IX Service Center in Wichita Falls, Texas.

Recommendations: none

Membership Suggestions: none

Attachment of agendas, minutes, and exhibits

Submitted by: John B. Hardin III

## Spring 2012 Honors Meeting via Email Agenda

February 15, 2012

Thank you all for serving on the Honors Committee. Attached you will find 3 exhibits for you to review for approval.

- Exhibit 1 – Task Schedule 2012
- Exhibit 2 – Criteria for: Faculty Choice Award, Non-Scholastic Awards (clubs and organizations), Scholastic Awards, Student of the Year Awards
- Exhibit 3- Student of the Year Subcommittees

I know that this is a busy time for everyone involved. I appreciate your time helping this event become a continued successful tradition.

Again, please vote to approve, not approve, or approve with changes. **Please cast your vote by responding to Jacqueline Bone by noon February 20, 2012.**

John B. Hardin III  
Dean of Student Services  
Vernon College

### MINUTES

The Vernon College Honors Program Committee met via email on Wednesday, February 15, 2012. All committee members were asked to review the exhibits and the attached agenda. The exhibits were:

- Exhibit 1 – Task Schedule 2012
- Exhibit 2 – Criteria for: Faculty Choice Award, Non-Scholastic Awards (clubs and organizations), Scholastic Awards, Student of the Year Awards
- Exhibit 3- Student of the Year Subcommittees

All committee members were asked to respond as approve, not approve, or approve with changes by February 20, 2012. There were 20 responses all of which approved.

**Exhibit 1**

<b>TASK SCHEDULE 2012</b>	<b>COMPLETION DATE</b>
Honors Committee email meeting.	Feb. 15
Send out nomination forms for organizational and scholastic awards & Student of the Year	Feb. 20
Nominations returned to Student Services office – Vernon	Mar. 1
Verification of scholastic criteria (Registrar’s Office)	Mar. 5-8
Master list of honorees (including Student of the Year) – finalize	Mar. 9
Letter to Honorees with RSVP to be returned by April 2	Mar. 21
Letter to presenters	Apr. 2
Deadline for “Friend of the College” selection	Apr. 2
Send invitations to Board of Trustees	Apr. 2
Print Program	Apr. 9
Set up and decorate auditorium	Apr. 20
Honors program at the Region IX Wichita Room, Wichita Falls, 6:00 pm	Apr. 20

## **Exhibit 2**

Approved Criteria for awards to be presented at Honors Program

### **Faculty Choice Award:**

Each full time Vernon College faculty member may give one award to one deserving student. The award is not based on grades or GPA but solely on faculty choice. Some examples would be a student who may have met one or more of the following criteria:

- who had perfect attendance
- improved the most
- been a leader in your class
- has been an active participant
- best overall student
- turned in every assignment
- had the best attitude
- tried the hardest

### **Non Scholastic Awards (clubs and organizations):**

To be selected, the student must:

- Be at least a second semester participant in the club/organization with a Vernon College G.P.A. of 2.0.
- Have demonstrated potential, leadership, citizenship, service, perceived ability, vision, and exemplary behavior.
- Be enrolled in the immediate previous fall semester or current spring semester in a minimum of nine (9) hours in college-level academic transfer courses or six (6) hours of workforce education and training courses.

### **Scholastic Awards**

It is up to the faculty to decide who is qualified for an academic honor

- Academic honors are based primarily on a student's grade
- Other criteria such as honesty and integrity should also be considered but they are not the primary criteria for an academic honor
- There is no requirement as to the numbers of hours a student has to have in order to qualify
- Each full time faculty member would be eligible to choose one student. It is not required that any faculty member must choose a student, if that faculty member feels that there is no one deserving of an academic honor.

*This selection criteria was passed unanimously at the  
April 9, 2010 Faculty Senate Meeting.*

### **Student of the Year Awards**

To be selected, the student must:

- Have earned 45 semester hours of college-level courses or one-half of any certificate program by the end of the immediate/current Spring I semester with a Vernon College GPA of 3.0.
- Have demonstrated potential, leadership, citizenship, service, perceived ability, vision, and exemplary behavior.
- Must earn at least 15 semester hours of college-level work at Vernon College. A minimum of nine (9) semester hours must have been completed at Vernon College prior to the end of the immediate Spring I semester with a GPA of 3.0 or above. Six (6) semester hours may be in progress.
- Be enrolled in the immediate previous fall semester or current spring semester in a minimum of nine (9) hours in college-level academic transfer courses or six (6) hours of workforce education and training courses.

### **Exhibit 3**

#### Student of the Year Sub Committees

The Student of the Year Sub Committees will meet to choose the Student of the Year for each of the major instructional locations – Vernon, Century City and Skills Training Center. The Honors Committee Chair will collect nominations for Student of the Year and then verify that nominated students meet the criteria. All materials for all students who meet the criteria will be delivered to the Student of the Year Sub Committee Chair. The Sub Committee will then meet to review the applications and chose a Student of the Year.

#### Skills Training Center

- Mark Holcomb (Chair)
- Clara Garza
- Gene Nessel
- Scott McClure
- Sharron Wallace

#### Century City Center

- Greg Fowler (chair)
- Jackie Polk
- Joe Johnston
- Jeff Feix
- Katrina Brasuell

#### Vernon Campus

- Karen Gragg (chair)
- JoAnn Sharp
- Shana Munson
- Mike Ruhl
- Roger Blackmon