

Agenda  
Learning Resources/Library Committee Meeting  
Friday, March 12, 2021  
9:00 a.m.  
Online Meeting

- I. Review survey data collected from on-site students in Vernon.
- II. Review survey data from online students.
- III. Discuss timeline for completing the new software upgrade.
- IV. Review library objectives placed in Annual Action Plan for 2021-2022.
- V. Review progress on updating the new library homepage.

Minutes  
Learning Resources/Library Committee Meeting  
March 12, 2021  
9:00 a.m.  
Web Conferencing

Attendance

Committee Members	Present	Not Present
Beth Arnold	x	
Annette Bever	x	
Tracy Catlin	x	
Christina Hoffmaster		x
Dean Johnston	x	
Thomas McNeely	x	
Melanie Milner		x
Shani Page	x	
Mark Roberson		x
Amanda Snook		x
Stephen Stafford	x	
Angela Ward		x

- I) Approval of Minutes: The Chair notified the committee that the minutes from the September 18, 2020 meeting had been approved electronically by a quorum of 10 members.
  
- II) Review of Library Survey Results:
  - A) On-site Students in Vernon:
    - 1) Members reviewed data collected in the online survey administered during the spring 2020.
      - (a) Administration of the survey moved from a face-to-face to an online format due to the pandemic.
    - 2) The Chair explained that the survey collected data on those services available online, not on site-specific services such as computers, printers, environment, hours, etc.
    - 3) All services received approval ratings of 93% or above, thus exceeding the targeted 85% approval stipulated in the library's Institutional Effectiveness Plan.
    - 4) The overall quality was rated good or excellent by 97% of respondents.
  - B) Online Students:
    - 1) The library processed 61 surveys compared to 154 processed in the fall 2019.
    - 2) All services received approval ratings of 88% or above.

- 3) The overall quality was rated good or excellent by 92% of respondents.
- 4) Marian explained that approval ratings were based on those students utilizing the services and offering an opinion. Responses of “no basis for opinion” or “unaware of service” were not calculated in the approval ratings.
- 5) Questions pertaining to the library website and overall quality will be included in the survey of online students.

### III) Library Objectives for Annual Action Plan

- A) The main objective focused on support of the QEP by improving access to informational resources. The three main action items in support of this objective include:
  - 1) Complete the new homepage design to improve access to library resources and services.
    - (a) The homepage will be completed and posted during the summer.
    - (b) Working on scheduling a photo shoot for the new homepage design.
  - 2) Complete the software upgrade to include a new catalog.
    - (a) The catalog will improve access to books and e-books through a more intuitive search interface.
    - (b) The upgrade is scheduled for completion in May.
    - (c) Staff training has included a live webinar and video tutorials.
  - 3) Utilize SideCar Learning software for developing more interactive and engaging tutorials.
    - (a) Marian noted that the tutorials are similar to guided searches within a live online environment. Guided searches in real time are preferable to screen capture videos which are viewed separately from the actual online experience.
    - (b) Members viewed the new tutorial on searching the Nursing Collection database. It was noted that the tutorial seemed as though it would be very helpful to students.**
    - (c) The tutorial is viewed in a separate window to the left of the actual website/database.

### IV) Current Initiatives: Marian noted that current initiatives include the following:

- A) Completing the library component of the IPEDS survey (Integrated Postsecondary Education Data System)
- B) Preparing to post the library survey.
  - 1) Will contact Crystal Tate for assistance in posting the survey link as a general announcement in Canvas.
- C) Working with the SideCar Learning software in developing library tutorials.
- D) Continuing to implement safety procedures with disinfecting wipes, mask requirements, social distancing, and the monitoring of filter replacements for the air purifiers.

### V) Adjournment: The meeting was adjourned at 9:38 a.m.