

**2014-2015  
Mid-Year  
Committee/Advisory Council Report**

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Committee Name: Learning Resources (Library) Committee

Chairperson: Marian Grona

List of Member:

Marian Grona, Chair

Christina Hoffmaster

Beth Arnold

Dean Johnston

Kathy Barfield

Thomas McNeely

Annette Bever

Cassie Shaw

Misti Brock

Stephen Stafford

Terri Farabee

Angela Ward

John Hennington

Dates of Meetings: September 26, 2014

Accomplishments:

- Reviewed committee purpose and responsibilities.
- Reviewed accomplishment of committee recommendations.
- Reviewed survey results collected from faculty as well as from on-site students at CCC, STC, and Seymour. The data was analyzed according to the library's Institutional Effectiveness Plan.
- Discussed accomplishment of library objectives included in the Annual Action Plan 2013-2014.
- Updated the committee on the following initiatives:
  1. Utilization of FlippingBook for posting handbooks online.
  2. Availability of updated research guides in numerous subject areas.
  3. Implementation of new ILL procedure to improve the efficiency of receiving and circulating ILL requests. Requests will now be processed in Vernon as well as CCC.
  4. Development of video tutorials to support SACS accreditation criteria to ensure all students have regular and timely access to library instruction.
  5. Completion of SACS Fifth Year Report.
  6. Implementation of promotional initiatives including online orientations using Collaborate, information tables, postings on Facebook and Twitter, and flyer emailed to all students at the start of each semester.

Recommendations:

The committee recommended that the library:

- Conduct a cost analysis before leasing another printer for the CCC library.
- Open the CCC library 10 hours on weekends with hours split equally between Saturday (9:00 AM to 2:00 PM) and Sunday (3:00 PM to 8:00 PM).

Membership Suggestions:

- The committee suggested that the library explore ways to improve printer efficiency through a print management system, staff oversight of printing and document collection, and/or a limit placed on the number of pages processed per print job.
- The committee asked to receive a copy of the flyer emailed to all students at the start of each semester.

Agendas, exhibits and minutes posted to Vernon college web site address:

<http://www.vernoncollege.edu/learning-resources>

Submitted by: Marian Grona

Date Submitted: April 23, 2015