

**2012
Annual
Committee Report**

Committee Name: Professional Development Committee

Chairperson: Co-Chair Roxie Hill and Co-Chairs: Mike Ruhl, Jeff Feix

List of members: Mike Ruhl, Criquett Lehman, Mary King, Dr. Donnie Kirk, Renee Wooten, Steven Underhill, Lana Carter, LeAnn Jordan, Travis Rose, Jeff Feix,

Dates of meetings: 4/12/12, 11/15/12

Accomplishments: Author and implement a professional development policy and program of professional development opportunities for Vernon College. The policy would become part of annual employee evaluations.

Recommendations: Professional development policy, professional development program proposal process for opportunities in house. Guidelines addressed in the policy for tracking and reporting of all professional development opportunities.

Membership suggestions: Replace Travis Rose for the third professional staff member

Attachment of agendas and minutes, including attendance (if not posted on website): Yes

Submitted by: Roxie Hill

Date submitted: 12/15/12