

Assessment Activity or Report Name by Title by Month Administered/conducted	Department	Responsible Party	Assessment Measurement/ Proposed Use/ Evidence of Use of Data	Month to Share Results to SSBTN Committee	Assessment Activity (AA) Report Both
October					
CE Reports (for previous academic year)	Career and Technical Education	Christina Feldman and Judy Ditmore	Schedule Development THECB Standards Program Continuation	November	Report
Compliance Audit for Nursing Educational Programs (RN-CANEP)	RN	Cathy Bolton	Compliance information survey for BON	November	Both
RN-Nurse Educational Program Information Survey (RN-NEPIS)	Nursing	Cathy Bolton	Annual Report to the Board of Nursing	December	Both
November					
SIR II and supplemental questions eSIR II and supplemental questions	Instructional Services	Linda Haney/Gary Don Harkey	Faculty Evaluations/Course Revisions	February	AA
Library Services Survey (V –students and Online Students)	Vernon College Library	Marian Grona	Library Services Revision/Emphasis	December	AA
Independent Audit Dept. of Ed (Annual Required)	Financial Aid	Melissa Elliott/Joe Hite	State and Institutional Dollars Awarded Annually	December	Both
THECB Financial Aid Data Base (FADB) Report	Financial Aid	Melissa Elliott/Joe Hite	State and Institutional Dollars Awarded Annually	December	Both
Closing the Gaps	Institutional Effectiveness	Betsy Harkey		December	Report
December					

Annual Audit (Annual External Audit reviewed by the Board of Trustees)	Business Office	Dean of Administrative Services	Compliance with state and federal rules measures effectiveness of institutional financial procedures, practices, and internal controls	February	Report
Report of Fundable Operating Expenditures to the THECB (Report issued to the THECB)	Business Office	Dean of Administrative Services	Reports expenditures by department or program per THECB rules and regulations – used to evaluate program costs with peer group colleges to assist in determining effective use of funds	February	Both
Licensure Report ,THECB	Institutional Effectiveness	Betsy Harkey	Collection of licensure and certification number of students tested and passed during academic year. Also collect continuing education tested and passed for Vernon College KPIA.	January	Both
End of Semester Course Review (ESCR)	Instructional Services	Dr. Brad Beauchamp/Roxie Hill	Data from ESCRs are aggregated annually to provide an institutional overview of student attainment of the general core competencies and student learning outcomes.	February	AA
Rubric for Online Instruction (ROI)	Instructional Services	Dr. Gary Don Harkey/Division Chairs/Roxie Hill	Criteria are used to determine the quality of an online course: Learner support resources, instructional design and interaction, learning materials and content, technology, innovation, accessibility, assessment and evaluation.	February	AA
January					
NJCAA Eligibility (National Junior College Athletic Association)	Athletics	Assistant Athletic Director & Athletic Secretary	NJCAA Eligibility criteria used to gauge recruitment & retention efforts of coaching staff	February	AA

Athletic GPA Report to VC Board	Athletics	Dean of Student Services/Athletic Director		February	Report
Semi Annual Recruiting Report	Institutional Advancement	Advancement Specialist - Recruiting	Data used to measure effectiveness of program efforts and develop annual recruiting plans. Reviewed by the Integrated Marketing/Recruiting Committee	February	Report
CTE Award Completer Forms submitted to Admissions	Instructional Services	CTE Programs, Shana Munson, Donna Egoavil		February	Report
CTE Marketable Skills Certificate review and update for General Catalog	Instructional Services	CTE Programs, Shana Munson present to Academic Council		February	Report
National Student Clearing House Transmission (23 rd)	Admissions and Records	Maria Servin	Student Enrollment	February	Report
National Student Clearinghouse Graduates Only	Admissions and Records	Maria Servin	Student Enrollment	February	Report