

**Student Success by the Numbers Committee
Agenda**

April 9, 2015 (combined March and April meetings)

3:00 p.m.

Vernon 423 and CCC 715

- Welcome
- Review of committee attendance

Michelle Alexander	Director of Institutional Advancement/Executive Director - Foundation	Present	Not Present
Jeanne Ballard	Assistant Director of Financial Aid		
Jim Binion	Institutional Support Specialist		
Brandi Brannon	Student Success Specialist		
Dona Crow	Administrative Assistant/Counseling		
Christina Feldman	Director of Continuing Education		
Marian Grona	Director of Library Services		
Linda Haney	Secretary – Instructional Services		
Mark Holcomb	Division Chair - Information and Technology and Instructor		
Bettye Hutchins	Instructor - History		
Joe Johnston	Division Chair – Communications and Instructor		
Criquett Lehman	Director of Quality Enhancement		
Deana Lehman	Director of PASS Department/Coordinator of the Office for Students with Disabilities		
Shana Drury	Associate Dean of Instructional Services		
Amanda Raines	Director of Admissions and Records		
Michael Ruhl	Instructor - Biology		
	Coordinator Tutoring Center, Vernon		
Maria Servin	Assistant Registrar		
JoAnn Marquart	Counselor		
Rebecca Watkins	Instructor - ADN		
Betsy Harkey, Chair	SSBTN Liaison; Chair Director of Institutional Effectiveness		
Dr. Dusty Johnston	President		

- Approval of February 6, 2015 minutes (Exhibit A, Action Item)
- SACS COC Fifth-Year Interim Referral Report update – The completed report was delivered to SACSCOC prior to the April 1, 2015 due date. Thanks to all who contributed to the process. Believe it or not, we will begin preparing for the 10 year review this summer. Due to the far-reaching amount of information and input required for the 10 year self-study, the College Effectiveness Committee will serve as the SACSCOC team for this process.

Quality Enhancement Planning Committee update – Criquett Lehman

- Assessment and Report Calendar Update
 - Special thanks to Criquett for coordinating and to all who have submitted communication forms. Please notify Criquett or Betsy with calendar enhancements as needed.
 - 2014-2015 completed communication forms are being posted to the website by Criquett as received at <http://www.vernoncollege.edu/assessment-data>
Betsy is still working to update prior years' web pages.
- Review of Key Performance Indicators of Accountability and related Benchmarks and data sources
<http://www.vernoncollege.edu/KPI-Home>.
Most recent updates:
 - Budget Revenue and Expenditure

- Enrollment – benchmark recommendations for Continuing Education are
 1. At or above 400 contract training courses for Business and Industry (per academic year).
 2. At or above 211,000 contact hours (per academic year). (Exhibit B)

Note that recommendations are based on 2009, 2011, 2012 and 2013. The year 2010 was not included in the equation because it is considered an anomaly (something that deviates from what is standard, normal or expected).

- FTE Student/FTE Faculty
 - Percent of Contact Hours Taught
 - Course Completion Success
 - Graduation and Persistence Rate
 - Non Transfer Completers and Transfer – As per committee request, Texas Universities with Highest Number of Vernon College Transfer Students was added a data
 - Milestones/Success Points – Next percent change calculation by THECB is for FY 2012-2014
- Review and approval of Key Performance Indicators of Accountability Benchmarks (Exhibit C, Action Item)
- Data updates since last meeting:
 - Spring and Spring I 2015 Count Day Snapshot (Exhibit D)
 - THECB Licensure Report collection in process.
 - THECB Accountability Report information available at <http://www.txhighereddata.org/>
 - THECB Accountability System is under discussion due to the ending of Closing the Gaps by 2015 and the beginning of a new system in 2016. The THECB has shared that Accountability System metrics may be changing. The Small College Accountability Group is lobbying to maintain current metrics because so many schools have started using them for data and benchmarking.
 - Basic POISE sort for Dr. Brad Beauchamp (Core Assessment)
 - Next meeting: May, electronic
 - Adjournment