

# Agenda – Meeting 22 Technology Committee Vernon College

November 4, 2016 ▪ 11:00 AM ▪ VER 204/CCC 712

▪ **Call Meeting to Order**

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Instructional Design & Technology Consultant/Canvas Administrator	Roxie Hill		
Director of College Effectiveness	Betsy Harkey		
ERP/SIS Coordinator	Ivy Harris		
Institutional Support Specialist	Jim Binion		
Media Specialist	Gene Frommelt		
Faculty	Jennifer Howard		
Faculty	Dr. Elaine Naylor		
Faculty	Steven Underhill		
Faculty	Sharon Wallace		
Faculty	Richard Warren		
Faculty	Paula Whitman		
Professional Staff	Tina Baker		
Professional Staff/ Division Chair/Classroom Technology Coordinator	Greg Fowler		
Professional Staff	Maria Servin		
Professional Staff	Stephen Stafford		
Professional Staff/IT Specialist	Donna Turney		
Classified Staff	Linda Gregg		
Classified Staff	Patti Jouett		
Classified Staff	Tami Phillips		
Run Business Solutions Rep – IT Support	Zach Detwiler		
Run Business Solutions – Website Support	Tanner Clark (Ad Hoc)		N/A

▪ **Approval of Minutes**

- Meeting 21: September 9, 2016 (Exhibit A, Action Item)

▪ **General Business Reports**

- Director of Quality Enhancement (Chair)
- Instructional Design and Technology Consultant/Canvas Administrator (Roxie Hill)
- Media Specialist (Gene Frommelt)
  - (Exhibit B)
- Institutional Support Specialist (Jim Binion)
  - Updating portal as requested.
  - Answering student support requests.
  - Dealing with individual POISE related issues as they occur.
- ERP/SIS Coordinator (Ivy Harris)
  - (Exhibit C)
- Run Business Solutions-IT Support (Kevin Winkle) &
  - (Exhibit D)
- Website Support (Tanner Clark)
  - (Exhibit E)

▪ **Technology Planning**

- TAPPs (Technology, Applications, Processes, Procedures)

## **Agenda – Meeting 22 Technology Committee Vernon College**

- QERI Inventory Demonstration
- Update: Educational Technology Implementation Request
- Employee Handbook, Student Handbook, Student Residence Handbook, General Catalog Review
- Update: VC<sup>3</sup> - Student Email, MyVC, Canvas
- Assessment
  - 2016 QERI Survey – open November 21<sup>st</sup> – December 2<sup>nd</sup>
  - Technology Tool Rubrics
    - Skype in the Classroom – Teresa Wallace
    - Pexip for Meetings – Board of Trustees/VC Foundation
- Professional Development
  - November Calendar (Exhibit F)
- **Updates/Reminders**
  - Spring meeting dates TBD
  - Important Dates
    - Dynamics GP “Go Live” Date - March 2017 (tentative)
    - Unit 4 Student Management (U4SM) “Go Live” Date - March 2018 (tentative)
- **Adjournment**