

Vernon College
Assessment Activity/Report Communication Form
2014-2015

Title: Lab Evaluation Report

Date of completion: June 30, 2015

Please circle or highlight: Assessment Activity **Report** Both

Highlights of data:

Lab evaluations are completed each February; this includes CTE programs with labs, academic disciplines that utilize labs, and computer labs not assigned to a particular program or discipline. The form is used to evaluate the condition of the facility, equipment, and supplies. 6 programs made requests for improvement/repairs to the labs or requested additional space; 3 programs stated supply budget was inadequate. The complete list of requests was forwarded to the Associate Dean of Instructional Services.

Inventories of equipment items and computers are updated. One lab evaluation was not received as of the date of this report.

Additionally, the form is used to identify equipment, materials, supplies, and furnishings needed to deliver high-quality instruction. At this time, 10 CTE programs made requests for equipment, technology, and curriculum materials totaled \$140,726.39.00 for 2016-2017.

Use of data:

The information from the Lab Evaluation reports is used to plan maintenance and repair of facilities, to analyze use of the facilities, and to plan for optimum use. The inventory lists include timelines for replacement of equipment. This is especially useful for planning the cycle for computer replacement.

CTE programs and academic disciplines use the evaluation reports for preparing budget requests. Also, they are used for developing the Perkins Basic grant activities and budgets.

How associated to Student Success? Students are motivated to work hard and learn more in a well-equipped and highly functional learning environment.

Where the report can be found: Office of the Administrative Assistant to the Associate Dean of Instructional Services

Submitted by: Donna Egoavil **Date:** 6-30-2015
(Responsible Party)

* Posted on Vernon College website to be shared with SSBTN and College Effectiveness Committees as well as Vernon College constituents.

