

BRANCH CAMPUSES AND DISTANCE LEARNING

EB
(LOCAL)

DISTANCE LEARNING
PROGRAMS

Off-campus classroom programs, external degrees and certificates, and various programs using electronically based instruction offered geographically distant from the main campus shall meet the same high standards of quality as those offered on campus. In order to ensure this quality, off-campus programs shall:

1. Be consistent with the College's stated purpose.
2. Provide structured access to and interaction with full-time faculty members.
3. Employ faculty members who meet the same standards, review, and approval procedures used by the College to select faculty responsible for on-campus courses.
4. Provide a ratio of full-time faculty comparable to similar offerings on campus.
5. Demonstrate faculty contact hours with classes that are equivalent to those of the same course when taught on-campus.
6. Teach courses using the faculty member of record.
7. Employ the same supervision, monitoring, and evaluation processes as those for on campus instruction.
8. Provide support services and training for faculty comparable to those for on-campus faculty.
9. Provide facilities for courses comparable to facilities available for on-campus courses.
10. Provide library privileges and library resources for students.
11. Demonstrate that organization, content, and delivery of out-of-district courses and the processes for evaluating these factors are equivalent to those used on campus.
12. Meet all the quality control criteria mandated by the Texas Higher Education Coordinating Board (if off-campus program has no on-campus counterpart).
13. Provide students with the same requirements for admission to the College, to programs, and to courses as required for on-campus students.
14. Provide academic advising, counseling, library, and other learning resources, tutoring services, and financial aid.

15. Monitor, assess, and provide timely reports to students regarding progress and performance that are equivalent to those used in on-campus instruction.

An evaluation of distance learning programs using the above criteria will be conducted as part of the annual institutional plan for out-of-district instructional programs presented annually to the Regional Higher Education Council and the Texas Higher Education Coordinating Board.