

**2016-2017
Mid-Year
Committee/Advisory Council Report**

Committee Name: Medical Assisting Advisory Committee

Chairperson: N/A, The fall meeting did not make quorum. Meeting scheduled for January 31st, 2017.

List of members: Charles Gurley (United Regional), Alex Horvath (Office Manager), April Gardner (Dr. Sudarshan), Sukie Desire (Dr. Desire), Jenna Eldred (Community Healthcare Center), Nicki Allen (Park Clinic), Michelle McDonald (URPG Primary Care), Peggy Beck (Community Healthcare Center), Reisa Johnston (LVN).

Dates of meetings: Rescheduled for January 31, 2017.

Accomplishments:

Medical Assisting completed 8 students in May 2016. 7 of the 8 students are employed as Medical Assistants. All 8 students passed both the Certified Phlebotomy national exam (CPT) and the Certified Electrocardiography national exam (CET). 7 of the 8 students passed the Certified Clinical Medical Assistant exam (CCMA). Giving us a 96% pass rate overall for 2015-2016 as a program.

The Medical Assisting program was approved as a Texas Higher Education Coordinating Board (THECB) approved program and revisions were made for the 2016-2017 year. Medical Terminology (48 hours) and Pharmacology (54 hours) were added as well as additional hours for Anatomy and Physiology (from 53 hours to 98 hours). The total program went from 343 hours to a 490 hour program. The THECB mandates that programs over 360 hours must become approved through the state.

The upcoming January meeting will discuss the new THECB approval in more detail and how it will improve the program. Program goals, assessments, curriculum, SCANS, workplace competencies and marketing and promotions will all be covered and discussed for further changes or improvements for the Medical Assisting program.

Recommendations: To be discussed at the January 31st meeting.

Membership suggestions: To be determined at the January 31st meeting.

**Agendas, exhibits and minutes posted to Vernon College web site address:
<http://www.vernoncollege.edu/CollegeEffectiveness/Committees.aspx>**

Submitted by: Nina Feldman

Date submitted: 1/26/17