2025-2026 IDENTITY VERIFICATON

Full Name: _____ Student ID_____ DOB: _____

Phone Number: _____ Email Address: _____

STEP 1: Select Your Identity Verification Method

☐ Option 1: In-Person at Vernon College

I will appear in person at Vernon College with a valid, unexpired government-issued photo ID (such as driver's license or passport). A college official will review and retain a copy of my ID.

☐ Option 2: Identity Verification via Notary

I am unable to appear in person. I will submit:

-A copy of my unexpired, government-issued photo ID, and

-This completed form with the Notary's Certificate of Acknowledgement below.

STEP 2: Notary Use Only (Required ONLY if Option 2 is selected)

Notary's Certificate of Acknowledgment:

State of _____City/County of_____

On_____, before me, _____,

(Date) (Notary's Printed Name)

personally appeared_____ and proved to me because of

(Printed name of signer)

satisfactory evidence of identification_____ to be the above-named person

(Type of unexpired government-issued photo ID)

who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____

(Notary Signature)

My commission expires: _____

STEP 3: Student Certification and Signature

By signing below, I certify that all information is true and accurate. I understand that this form is required to complete the identity verification portion of my federal aid file.

Student Signature: _____ Date: _____

SUBMISSION INSTRUCTIONS

- In-person verification: No need to submit this form separately; verification will be completed by college official.
- Notarized option: Submit the original signed and notarized form by mail or in person. Do not fax or email—federal regulations require the original document.

Return to:
Vernon College Financial Aid Office
4400 College Drive
Vernon, TX 76384
Phone: 940-552-6291
Website: www.vernoncollege.edu/FinancialAid