

**Electronic Update – Meeting 51**  
**QEP Implementation Committee**  
**Vernon College**

July 30, 2014

- **Approval of Minutes**
  - Meeting 50: June 11, 2014 ([Exhibit A, Action Item](#))
  
- **General Business Reports**
  - QEP Director
    - This will serve as the final meeting of the QEP Implementation Committee. Members may continue to receive information regarding the status of the QEP Impact Report and any other final reporting or communication during the 2014-15 academic year.
  
- **QEP Evaluation Cycle**
  - Planning
    - To continue with the prescribed guidelines as outlined by SACSCOC, a QEP Planning Committee will be formed in place of the QEP Implementation Committee.
    - The role of the QEP Planning Committee will be to provide oversight and ensure the development of an acceptable Quality Enhancement Plan as stated in CR 2.12 and CS 3.3.2.
    - The committee will be chaired by the Director of Quality Enhancement and membership should include representatives from across the institution keeping in mind that the prescribed process by SACSCOC is faculty led.
    - The SACSCOC QEP Guidelines document will serve as the primary resource for adhering to CR 2.12 and CS 3.3.2. ([Exhibit B](#))
  - Assessment
    - SENSE results are being prepared for presentation to all college employees during Fall Kickoff on August 18, 2014.
    - Please review the final version of the QEP Impact Report to be submitted with the Vernon College 5<sup>th</sup> Year Report to SACSCOC. ([Exhibits C,D](#))
  - Professional Development
    - Oversight for the professional development program, including QEP directed initiatives, has been transitioned and is under the direction of the Professional Development Standing Committee which is co-chaired by the Instructional Design and Technology Coordinator and the Faculty Senate President. The program is structured to provide ongoing support and instruction for existing and emerging technologies appropriate to pedagogical strategies and design as well as the instructional and student support environments.
  - Technology
    - Oversight of the Quality Enhancement Resource Inventory (QERI) and other instructional technology has been transitioned and is under the direction of the Technology Standing Committee which is chaired by the Director of Quality Enhancement. A process is in place for the continued use of and support of instructional technology. A technology tool rubric has been adopted, based on the QEP Feasibility Review rubric, and is the primary assessment tool.
  
- **Updates/Reminders**
  - QEP Planning Committee meeting August 29, 2014 at 10:00 AM (VER 204/CCC 712)