

Advisory Committee Meeting Minutes
 Vocational nursing Department
 Wichita Falls, Texas
 Spring Annual Meeting 3/05/12

CHAIRPERSON: Lynn Kalski		
MEETING DATE: March 5, 2012	MEETING TIME: 11:45 am	MEETING PLACE: VC-Vernon Campus
RECORDER:		PREVIOUS MEETING:

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
	Chad Brownlow Hillcrest Clinic		Larry Souza Texas Workforce Commission		Lynn Kalski, RN, Director LVN Program, Vernon College
	Kim Gilbert RN Electra Memorial Hospital				Shana Munson Associate Dean of Career and Technical Education , Vernon College
	John Vunk Vernon Care Center				Della Porter RN Faculty , Vernon College
	Diane Panter Vernon Care Center				Mary Jane Batchelor RN Faculty, Vernon College
	Michelle Sims RN Willbarger General Hospital				
	Bobbie Graf RN Willbarger General Hospital				

Members Absent:

Agenda Item	Action, Discussion, or Information	Responsibility
Old Business:	None	
Continuing Business:	C.E. information	Shana Munson
New Business:	None	
Program statistics: Graduates, majors, enrollment	Information	Mr. Kalski
Workplace competencies	Discussion	Mr. Kalski
Evaluation of facilities, equipment, and technology	Discussion	Mr. Kalski
Advice on selection and acquisition of new equipment and technology	None	Mr. Kalski
External learning experiences, employment, and placement opportunities	Discussion	Mr. Kalski and those in attendance
Promotion and publicity about the program to the community and to business and industry	Information	Mr. Kalski
Professional development of faculty	Information-discussion	Mr. Kalski

Needs of students from special populations	Information-discussion	Mr. Kalski
Curriculum Decisions:	Discussion	Mr. Kalski
Review goals and objectives	Discussion	Mr. Kalski
Program revisions, curriculum/course review	Discussion	Mr. Kalski
Other:	None	

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Key Discussion Points	Discussion
Old Business:	None
Continuing Business:	None
New Business:	None
Program statistics: Graduates, majors, enrollment	Enrollment/anticipated graduates: WF = 108, Vernon day-29, Seymour-13= 150 NCLEX 2010 = 94.8% 2011= 80.7%
Workplace competencies	BON has revised the competencies for nurses = Differentiated Essential Competencies. Our objective is to match our graduates' abilities (competencies) to what you are seeking and require. Specific skills which were discussed were "communication" and "clinical reasoning"
Evaluation of facilities, equipment, and technology	Planned expansion of lab facilities in Vernon and CCC.
Advice on selection and acquisition of new equipment and technology	Promotion of more computer typing, charting and IV insertion.
External learning experiences, employment, and placement opportunities	Clinical sites: seeking more emphasis on Geriatrics and medication administration. Travel to Lubbock for specialty units and autopsy
Promotion and publicity about the program to the community and to business and industry	Two health fairs (local industries), employee screenings at URHCS, and promotion of gender equity
Professional development of faculty	Attendance of TAVNE in Fall 2011. Other excursions to Cook Children's Hospital , ATI testing seminars, and Vernon College has provided increased offerings of staff-development training.
Needs of students from special populations	Tutoring, use of the Pass Center.
Review goals and objectives	#1 Improve our NCLEX pass rate #2 is related to the first = evaluate our approach and determine what changes need to be made.
Program revisions, curriculum/course review	Mid-term evaluation forms were implemented. More specific to outcomes, more frequent, using ATI standardized testing to intensify learning.
Other :Continuing Education	Shana Munson informed the committee that there are Seminars to help nurses and other people in the medical profession to keep their CCU hours up to date.

RECORDER SIGNATURE:	DATE: 3-5-12	NEXT MEETING: October, 2012
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