

Distance Education Annual Committee Report

Committee Name: Distance Education Committee

Chairperson: Instructor/Instructional Design and Technology Coordinator, Roxie Hill

List of members:

Vernon College Position	Member	Meeting Date 11-19-2011	Meeting Date 3-28-2011
Instructor/ Instructional Design and Technology Coordinator	Roxie Hill, Chair	Present	Present
Dean of Instructional Services	Dr. Gary Don Harkey	Present	Present
Dean of Student Services/Athletic Director	John Hardin III	Not Present	Present
Dean of Admissions and Financial Aid/Registrar	Joe Hite	Present	Present
Director of Information Technology	Jim Binion	Present	Present
Computer Specialist	James Graham	Present	Present
Director of Quality Enhancement	Criquett Lehman	Present	Present
Director of Financial Aid	Melissa Elliott	Not Present	Not Present
Early College Start Coordinator	Jessica Sutherland	Present	Present
Assistant Registrar	Sarah Davenport	Present	Present
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler	Present	Present

Associate Dean, Career and Technical Education	Shana Munson	Present	Present
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg	Present	Present
Division Chair - Communications, English Instructor	Joe Johnston	Present	Present
Division Chair- Information and Industrial Technology, Industrial Automation Instructor	Mark Holcomb	Not Present	Present
English Instructor	Cindy Coufal	Not Present (Unassigned)	Not Present
Government Instructor	Larry Jordan	Not Present (Unassigned)	Not Present
Government Instructor	Chad Mueller	Present	Present
Professional Staff	LeAnn Jordan	Not Present (Unassigned)	Present
Professional Staff	Gene Frommelt	Not Present (Unassigned)	Present
Student Government Representative	Sjohnnton Fanner/	Not Present	Present

Dates of meetings:

November 19, 2010

March 28, 2011

Accomplishments:

Committee adopted a Rubric for Online Instruction to utilize by instructors teaching online or in a hybrid setting.

Committee decided time frame to archive the old platform of Blackboard WebCT Version 8 .

Recommendations:

Committee made recommendations to update the Distance Education website. Goal date to meet recommendation is - Fall 2011

Committee made recommendations to update the Distance Education Manual. Goal date to meet recommendation is - Fall 2012.

Membership suggestions:

No membership suggestions at this time.

Attachment of agendas and minutes (including attendance): Provided as Attachments

Submitted by: Roxie Hill

Date submitted: October 6, 2011