

Annual Committee Report

Committee Name: Honors Convocation Committee

Chairperson: John B. Hardin III

List of members: Dr. Gary Don Harkey, Sarah Davenport, Kristin Harris, Clara Garza, Jo Ann Sharp, Jackie Polk, Brandi Brannon, Sharron Shelton, Dona Crow, Sjhonton Fanner, Jacqueline Bone, Mike Ruhl, Cindy Coufal, Linda Kalski, Wanda Dye, Lyndon Burnham, Jan Shoemaker, Debbie Richard

Dates of meetings: February 4, 2013

Accomplishments: Set the timeline for the 2012-2013 Honors Program

Recommendations: N/A

Membership suggestions: N/A

Attachment of agendas and minutes (including attendance)

Submitted by: Jacqueline Bone

Date submitted: 5/3/13

Spring 2013 Honors Meeting via Email Agenda

February 4, 2013

Thank you all for serving on the Honors Committee. Attached you will find 3 exhibits for you to review for approval.

- Exhibit 1 – Task Schedule 2013
- Exhibit 2 – Criteria for: Faculty Choice Award, Non-Scholastic Awards (clubs and organizations), Scholastic Awards, Student of the Year Awards
- Exhibit 3- Student of the Year Subcommittees

Thank you for your time reviewing each exhibit. There are not any major changes this year.

Again, please vote to approve, not approve, or approve with changes. **Please cast your vote by responding to Jacqueline Bone by noon February 11, 2013.**

John B. Hardin III
Dean of Student Services
Vernon College

TASK SCHEDULE 2013	COMPLETION DATE
Honors Committee email meeting.	Feb. 4
Send out nomination forms for organizational and scholastic awards & Student of the Year	Feb. 20
Nominations returned to Student Services office – Vernon	Mar. 4
Verification of scholastic criteria (Registrar’s Office)	Mar. 18-20
Master list of honorees (including Student of the Year) – finalize	Mar. 22
Letter to Honorees with RSVP to be returned by April 5	Mar. 25
Letter to presenters	Apr. 9
Deadline for “Friend of the College” selection	Apr. 9
Send invitations to Board of Trustees	Apr. 9
Print Program	Apr. 15
Set up and decorate auditorium	Apr. 25
Honors program at the Wilbarger Auditorium Empire Room, 6:30 pm	Apr. 25

2013 Approved Criteria for awards to be presented at Honors Program

Faculty Choice Award:

Each full time Vernon College faculty member may give one award to one deserving student. The award is not based on grades or GPA but solely on faculty choice. Some examples would be a student who may have met one or more of the following criteria:

- who had perfect attendance
- improved the most
- been a leader in your class
- has been an active participant
- best overall student
- turned in every assignment
- had the best attitude
- tried the hardest

Non Scholastic Awards (clubs and organizations):

To be selected, the student must:

- Be at least a second semester participant in the club/organization with a Vernon College G.P.A. of 2.0.
- Have demonstrated potential, leadership, citizenship, service, perceived ability, vision, and exemplary behavior.
- Be enrolled in the immediate previous fall semester or current spring semester in a minimum of nine (9) hours in college-level academic transfer courses or six (6) hours of workforce education and training courses.

Scholastic Awards

It is up to the faculty to decide who is qualified for an academic honor

- Academic honors are based primarily on a student's grade
- Other criteria such as honesty and integrity should also be considered but they are not the primary criteria for an academic honor
- There is no requirement as to the numbers of hours a student has to have in order to qualify
- Each full time faculty member would be eligible to choose one student. It is not required that any faculty member must choose a student, if that faculty member feels that there is no one deserving of an academic honor.

*This selection criteria was passed unanimously at the
April 9, 2010 Faculty Senate Meeting.*

Student of the Year Awards

To be selected, the student must:

- Have earned 45 semester hours of college-level courses or one-half of any certificate program by the end of the immediate/current Spring I semester with a Vernon College GPA of 3.0.
- Have demonstrated potential, leadership, citizenship, service, perceived ability, vision, and exemplary behavior.
- Must earn at least 15 semester hours of college-level work at Vernon College. A minimum of nine (9) semester hours must have been completed at Vernon College prior to the end of the immediate Spring I semester with a GPA of 3.0 or above. Six (6) semester hours may be in progress.
- Be enrolled in the immediate previous fall semester or current spring semester in a minimum of nine (9) hours in college-level academic transfer courses or six (6) hours of workforce education and training courses.

Student of the Year Sub Committees

The Student of the Year Sub Committees will meet to choose the Student of the Year for each of the major instructional locations – Vernon, Century City and Skills Training Center. The Honors Committee Chair will collect nominations for Student of the Year and then verify that nominated students meet the criteria. All materials for all students who meet the criteria will be delivered to the Student of the Year Sub Committee Chair. The Sub Committee will then meet to review the applications and chose a Student of the Year.

Skills Training Center

- Mark Holcomb (Chair)
- Clara Garza
- Gene Nessel
- Scott McClure
- Sharron Wallace

Century City Center

- Greg Fowler (chair)
- Jackie Polk
- Joe Johnston
- Jeff Feix
- Katrina Brasuell

Vernon Campus

- Karen Gragg (chair)
- JoAnn Sharp
- Shana Munson
- Mike Ruhl
- Roger Blackmon