

Annual Committee Report

Committee Name: Learning Resources (Library) Committee

Chairperson: Marian Grona, Director of Library Services

List of members:

Beth Arnold

Kathy Barfield

Annette Bever

Misti Brock

Cindy Coufal

Jonathon Dunn

John Hennington

Dean Johnston

Margaret Patin

Stephen Stafford

Student Government/Student Forum Representative

Dates of meetings: March 23, 2011

Accomplishments:

During the meeting, the committee:

- Discussed committee membership and responsibilities.
- Approved the minutes from the October 15, 2009 meeting.
- Reviewed the floor plan for the new Century City Library.
- Reviewed library survey results for the 2009-2010 academic year.
- Discussed faculty evaluations of library resources as submitted in the Program/Discipline Evaluations.
- Reviewed the library's QEP.
- Reviewed long range goals and library objectives for 09-10 and 10-11.

Recommendations:

FACULTY SERVICES

The committee discussed ways of notifying faculty of library services. It was suggested that the library maintain open lines of communication through short, one line updates/reminders on library services. In response, the library plans to submit brief email reminders of library services and programs such as the capability to request library materials online via the Purchase Recommendation form.

VIRTUAL LIBRARY SERVICES AND WIMBA

The Chair explained that the library uses Wimba to facilitate communication virtually between library staff and students at STC and Seymour. It was suggested that the library's use of Wimba would be helpful in the face to face classrooms as well. It was noted that students are comfortable with technology and often prefer requesting assistance online rather than face to face. In response, the library plans to create a course shell in Blackboard and enroll all VC students. Students needing library assistance can seamlessly and conveniently access the Virtual Library Room through Blackboard.

PRINTING CONCERNS

It was suggested that the library limit the number of pages printed by individual students at one time. The concern was twofold: 1) Large print jobs often prolong the wait for others needing to print. and 2) Students occasionally click the "Print" button more than once while waiting for a large print job to begin processing. This in turn causes duplication and a high volume of wasted paper and toner. The Chair anticipated that the installation of the new high capacity Xerox printer would resolve some of the printing issues at Century City. It was decided to table the issue until after the new printer was installed.

Membership suggestions:

Attachment of agendas and minutes (including attendance) The agenda and minutes will be submitted along with the annual report.

Submitted by: Marian Grona, Chair

Date submitted: April 29, 2011