

**2012-2013
Annual
Committee/Advisory Council Report**

Committee Name: Technology Committee

Chairperson: Criquett Lehman

List of members: Jim Binion, Gene Frommelt, Betsy Harkey, Roxie Hill, Patti Jouett, Dr. Elaine Naylor, Christian Joseph Porciuncula, Stephen Stafford, Donna Turney, Steven Underhill, Paula Whitman, Michelle Wood; Ad Hoc – John McKee (Run Business Solutions)

Dates of meetings: November 5, 2012; February 22, 2013; May 3, 2013

Accomplishments:

- Existing policies were located, reviewed, and appropriate contacts were noted. Technology policies can be found in the Board Policy Manual, Employee Handbook, Student Handbook, and the Student Resident Handbook.
- Created an iPad Inventory to track those purchased with VC funds.
- 2013-2014 Technology VC Annual Action Plan recommendations were approved February 27, 2013.
- It was recommended by Criquett Lehman that the Technology Committee pilot a similar QERI process as established by the QEP Implementation Committee. The process will include using existing resources, such as QERI survey, ESCR (End of Semester Course Review), and Run-Biz work tickets, to identify those technologies being used college-wide. A feasibility review will then be conducted. This process will be piloted during the 2013-14 academic year.
- The QERI survey will continue to be used to make decisions on technology, support, and training.

Recommendations:

- It was recommended that the committee review the following in future meetings: distance education related technology (e.g., authenticity), Quality Enhancement Plan transition of the resource inventory, and the website policy once finalized by the Integrated Marketing Task Force.

Membership suggestions:

- At beginning of semester, it was recommended that the Director of College Effectiveness and the Advancement Specialist/Website Support be added as members and a member of Run Business Solutions be added as an ad hoc member.
- It was recommended Greg Fowler, Division Chair/Classroom Technology Coordinator be added as a member.

Agendas, exhibits and minutes posted to Vernon College web site address:
<http://www.vernoncollege.edu/StandingCommittees/Technology.aspx>

Submitted by: Criquett Lehman

Date submitted: August 29, 2013